

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

November 12, 2024

The November 2024 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Acting Chairman Mary Ann Micheletti-Levari. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Randall J. Knapp Jr.	Present: <u> </u>	Absent: <u> X </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> </u>	Absent: <u> X </u>

Treasurer's Report: Treasurer Lynn Burshtin reported the following for October:

Deposits:		
Checking account	\$	69,981.24
Operating savings account		None
Reserve savings account		None
Interest:		
Checking account	\$	8.12
Operating savings account		4.22
Reserve savings account		20.47
Ending Balance (including above deposits and interest):		
Checking account (register balance)	\$	198,629.73
Operating savings account		33,184.48
Reserve savings account		161,094.12

The Treasurer noted that the semi-annual mortgage payment to the US Department of Agriculture will be deducted from the checking account on December 15. A motion was made by Mary Ann Micheletti and seconded by Randall Knapp to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	\$	477.89
South Jersey Gas		40.50
Comcast - internet/phone		154.71
Comcast - cable		19.99
Bank of America - P-Card, Building maintenance		371.75
Impact Fleet/Mansfield Oil Co. - truck fuel		315.52
T-Mobile - Inv. 982839172, 1 month truck tablet service		45.60
Western Pest Services - Inv. 9320879, pest control services		276.04
Circuit Shack Security & Wiring- Inv. 10475, Building Cameras		2,644.00
First Signs of Fire- Inv.S24.0546, Reflective Stickers		149.45
A.J. Levari- Home Depot, Air Hose, Building maintenance		51.64
Tactical Public Safety- Inv. 24-383, Portable batteries		2,660.00
Tony D's Auto- Inv, 3167, Excursion repairs		200.00
Buena Vista Township Fire District 1: Capital Transfer		21,445.00
Richland General Store - vehicle maintenance, DEF		<u>23.99</u>
Total:	\$	28,576.08

A motion was made by Duke Levari and seconded by A.J. Levari to pay all bills. Roll Call: L. Burshtin - Yes, R. Knapp - Absent, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Absent. Motion was approved.

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Old Business: The Buena Vista Township Committee approved Resolution 2024-14 regarding the 2025 Commissioner stipends.

The Chairman reported the new building camera system was installed.

The Treasurer is working on finalizing the SCBA Grant.

The building sprinkler system has been blown out for the winter months.

New Business: The Chairman reported that Tender 12-19 is due for new tires. The chairman and secretary will work on getting quotes for the December meeting.

The Chairman announced the trucks will undergo their yearly service in January 2025.

Resolution 2024-19: (Budget Approval) - A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to approve a 2025 annual budget in compliance with the Property Tax Levy Cap Law, reflecting total revenues of \$281,344.00 including an amount to be raised by taxation of \$280,285.00 and total appropriations of \$281,344.00 including supplemental schedules, with the 2025 annual budget being considered for adoption at the December 10, 2024 meeting. Roll Call: L. Burshtin - Yes, R. Knapp - Absent, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Absent. Motion was approved. The Secretary will submit the budget package to the New Jersey Department of Community Affairs for their review and approval.

The establishment of the required budget public hearing was discussed:

Resolution 2024-20: (Budget Public Hearing) - A motion was made by Lynn Burshtin and seconded by A.J. Levari to hold a public hearing on the proposed 2025 annual budget on Tuesday, December 10, 2024 at 7:30 PM at the Richland Fire House, Richland, NJ. Roll Call: L. Burshtin - Yes, R. Knapp - Absent, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Absent. Motion was approved. The Secretary will arrange for publication of a legal notice of public hearing.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:05 PM.

Respectfully Submitted: _____
Randall J. Knapp, Jr.
Secretary