

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

May 10, 2022

The May 2022 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: _____
Michael L. Burshtin	Present: <u> X </u>	Absent: _____
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: _____
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: _____
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: _____

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for April:

Deposits:

Checking account - 1st quarter tax levy from Buena Vista Twp.	\$ 66,564.25
Operating savings account	None
Reserve savings account	None

Interest:

Checking account	\$ 5.75
Operating savings account	10.30
Reserve savings account	14.58

Ending Balance (including above deposits and interest):

Checking account (register balance)	\$ 175,656.60
Operating savings account	83,546.07
Reserve savings account	118,253.70

The first quarter tax levy payment was received and deposited on April 18. A motion was made by Michael Burshtin and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	\$ 443.78
South Jersey Gas	174.78
Comcast - internet/phone	150.75
Comcast - cable	18.49
BVT EMS - Inv. 1265, 2nd quarter payment	5,000.00
Jeff Lelyo, ICS200 training class	50.00
Impact Fleet/Mansfield Oil Co. - April truck fuel	299.80
One Stop Sign Shop - Inv. 511, 12-19 flag decal	100.00
Continental Fire and Safety - Inv. M2446, Air pack holder lanyard pull cords	99.00
Vineland Auto Electric - Inv. 333009, 12-19 air hose coupling	16.90
Bank of America - P-Card (building key fobs)	113.76
Witmer Public Safety Group - Inv. SO5376, 6 containers of foam	840.00
Service Tire Truck Center - Inv. D24810-16, 12-19 tire repair	54.50
Insurance Agencies, Inc. - Inv. 18351, accident and sickness policy renewal	561.40

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Mainiero Family Chiropractic - Inv. 42922, 17 firefighter physical questionnaires	680.00
Richland General Store - Building maintenance	<u>14.99</u>
Total:	\$ 8,618.15

A motion was made by Duke Levari and seconded by Mary Ann Micheletti to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that our solicitor Richard Braslow has not yet made a final determination regarding the suspended Richland Volunteer Fire Company member. The Fire Company has completely updated its Right to Know book and is arranging to shift materials to the flammable fuel storage locker.

New Business: The Secretary reported that new State regulations have relaxed requirements for use of medical and recreational marijuana, but there are concerns regarding its usage affecting firefighter judgement capabilities for fire ground safety and vehicle operations. It also appears to linger for several weeks in the user, affecting drug testing results. Both our Solicitor and the Fire Chief have been researching the development of a practical firefighter personnel policy on its use, but currently there is no consensus regarding one in the fire service, and no guidance has been given by the State. As an interim measure, the Fire Chief announced at the April 27 Fire Company meeting that he is imposing a member prohibition on interior firefighting or vehicle driving within 5 days of marijuana use, pending further guidance from the State.

The building door lock system codes and the truck bay entry key fob system have been updated, and new key fobs have been issued to Fire Company members. The Fire Company is in the process of updating its Bylaws to incorporate updated member qualifications, as recommended by our Solicitor. The Secretary is drafting a Fire District personnel policy manual, as recommended by Buena Vista Township and our insurance carrier. The Fire Company will be performing a new member recruitment drive at its next monthly drill.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 7:50 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary