

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

January 11, 2022

The January 2022 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> _____ </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> _____ </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> _____ </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> _____ </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> _____ </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for December:

Checking account - Buena Vista Twp. 4th quarter tax levy	\$ 62,506.25
Operating savings account	None
Reserve savings account	None

Interest for December:

Checking account	\$ 7.29
Operating savings account	10.64
Reserve savings account	15.06

Ending Balance for December 31 (including above deposits and interest):

Checking account (register balance)	\$ 172,452.00
Operating savings account	83,504.88
Reserve savings account	118,195.40

The Treasurer reported that the semi-annual automatic payment of \$41,075.00 from the checking account to USDA-Rural Development for the building payments took place on December 15, and is included in the checking account ending balance. A motion was made by A.J. Levari and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - January bill	\$ 409.86
South Jersey Gas - January bill	271.37
Comcast - January internet/phone bill	150.32
Comcast - January cable bill	17.47
Impact Fleet/Mansfield Oil Co. - December truck fuel	171.73
US Postal Service - 1 roll of stamps	58.00
Bank of America - December P-card purchases, truck bay heater control	<u>298.38</u>
Total:	\$ 1,377.13

The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2021-21. A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that Fire & Safety Services, Ltd, the Pierce fire pumper dealer, finally received the back-ordered parts from the factory last week to start the repairs for the engine fire damage on the 2008 Pierce Contender pumper 12-11, and the engine wiring harness was replaced at the Fire House. The truck will then be taken to the dealer's shop to complete the repairs, and will have its annual servicing, transmission oil change and pump servicing performed when shopped.

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New Business: Treasurer Lynn Burshtin reported that the final adopted 2022 budget was not yet returned from the NJ DCA. The records are being assembled for the 2021 audit. Michael Burshtin reported that the 2022 fleet insurance cards will be placed in the trucks when received. Tanker 12-19 has received an recall from Freightliner for engine computer reprogramming.

Correspondence: None

Public Comments: None

The Secretary announced that the 2022 annual election will be held on Saturday, February 19, 2022 from 2:00 PM until 9:00 PM in accordance with law. One Commissioner position for a full term of three years will be up for election (the term of office for Mary Ann Micheletti-Levari is expiring).

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Mary Ann Micheletti. All members present voted in the affirmative. Meeting adjourned at 7:50 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary