

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

April 12, 2022

The April 2022 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: _____
Michael L. Burshtin	Present: <u> X </u>	Absent: _____
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: _____
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: _____
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: _____

Oath of Office: Newly-elected Fire Commissioner Mary Ann Micheletti-Levari formally received the oath of office.

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for March:

Deposits:		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
Interest:		
Checking account	\$	5.94
Operating savings account		10.64
Reserve savings account		15.06
Ending Balance (including above deposits and interest):		
Checking account (register balance)	\$	115,699.62
Operating savings account		83,535.77
Reserve savings account		118,239.12

A motion was made by Mary Ann Micheletti and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	\$	399.46
South Jersey Gas		276.07
Comcast - internet/phone		150.72
Comcast - cable		18.47
ESO Solutions - Inv. ESO-75813, NFIRS fire data reporting software		3,225.00
Press of Atlantic City - Inv. 183532-0311, meeting schedule legal ad		54.80
Daily Journal - Inv. 4430240, synopsis of audit legal ad		382.20
Daily Journal - Inv. 5168931, meeting schedule legal ad		48.30
Bank of America - P-Card (12-11 engine filter, RTK book rack, UPS battery)		259.31
Denise Ciulla - Inv. 20726, Right to Know inventory and documentation		300.00
Gen-El Safety & Industrial Products - Inv. 32503, gas detector filter		61.72

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Reliable Power Plus - Inv. 5666, Bldg generator annual service, charger and block heater	715.00
Western Pest Services - Inv. 7664219, pest control quarterly bill	268.00
MAB Cleaning Service - Inv. 1319, March cleaning	375.00
Richland General Store - Building maintenance	<u>78.97</u>
Total:	\$ 6,613.02

A motion was made by Michael Burshtin and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that the Right to Know book rack was installed in the truck bay, and the Richland Fire Company purchased on short notice a flammable fuel storage locker at auction. USDA sent their annual loan servicing letter for 2022 for the building loan, and the requested financial data was submitted.

New Business: The Secretary reported that a Fire Company member was reported to be involved in external criminal proceedings, and was suspended by the Fire Chief pending final determination by our solicitor Richard Braslow. General discussions took place regarding changing the Fire District annual election to November, but the Fire Commissioners concluded to continue to use the current February date.

A request for proposals was issued for the 2022 property landscaping and two proposals were received. The lowest cost proposal was received from LandPro Landscaping LLC and the following resolution was offered:

Resolution 2022-13: (2022 Landscaping) - A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to award the 2022 landscaping to LandPro Landscaping LLC based upon their proposal number 151 of April 5, 2022. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 7:50 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary