

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

February 9, 2021

The February 2021 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by acting Chairman Mary Ann Micheletti. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u>    </u>
Andrew (A.J.) Levari III	Present: <u>    </u>	Absent: <u> X </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u>    </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

<u>Deposits for January:</u>		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
 <u>Interest for January:</u>		
Checking account	\$	6.12
Operating savings account		13.31
Reserve savings account		12.35
 <u>Ending Balance for January 31 (including above deposits and interest):</u>		
Checking account (register balance)	\$	131,899.49
Operating savings account		104,514.67
Reserve savings account		96,908.95

A motion was made by Duke Levari and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - February bill	\$	484.93
South Jersey Gas - February bill		567.73
Comcast - February internet/phone bill		151.96
Comcast - February cable bill		19.97
Daily Journal - Inv. 3630887, election notice legal ad		22.29
MAB Cleaning Services - Inv. 1302, 1303, Nov-Dec 2020 cleaning		750.00
MASE Concepts - Inv. 3042, 3 chargers for pagers		144.00
Municipal Emergency Services - Inv. 1541990, Hurst tool handle repair		182.00
Impac Fleet/Mansfield Oil Co. - January truck fuel		127.18
Richland General Store - building supplies		<u>330.22</u>
Total:	\$	2,780.28

The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2021-1. A motion was made by Mary Ann Micheletti and seconded by Michael Burshtin to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

Buena Vista Township Fire District Number 1  
Minutes of Meeting - February 9, 2021

---

Old Business: Secretary Michael Burshtin reported that the 12 volt LED conversion floodlights were installed on Pumper 12-10. A red floor paint color match response is awaited from Engine Bay Floors. The repair parts have not yet arrived for the cascade air compressor. The Atlantic County Health Department has administered both rounds of Covid-19 vaccinations to the Richland Volunteer Fire Company members at no charge. The Rosenbauer dealer Defender is expected shortly to reinstall the repainted and corrected rear door panels for Tanker 12-19 under warranty. The spare building siren was tested and found to be working properly, and is being prepared for installation along with replacement of the underground wiring. We may be able to have donated crane service for the replacement work, once the snowy weather abates. The State of New Jersey is about to issue notices that the postponed Fire District annual election on April 20 will be conducted in-person. Treasurer Lynn Burshtin reported that the NJ DCA sent notice that the final adopted 2021 budget was approved.

New Business: The Secretary noted that February 16, 2021 is the 10th anniversary of the opening of the new Fire House building.

Audit Report: Treasurer Lynn Burshtin presented the report of audit for the fiscal year ending December 31, 2020 from the firm of Preziosi Accounting Services which was reviewed. There was no Corrective Action Plan required.

Resolution 2021-2: (Audit Report) - A motion was made by Lynn Burshtin and seconded by Duke Levari to accept the audit report for the fiscal year ending December 31, 2020 including the section entitled "General Comments and Recommendations" which has been personally reviewed by each member, to give evidence of same by group affidavit to the NJ Local Finance Board, and to publish the audit results twice as prescribed by law. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved. The Secretary will promptly arrange to have all Commissioners sign the group affidavit and send all required documentation to the NJ Department of Community Affairs, and to arrange for publication of the audit results.

Michael Burshtin reported that the Richland Fire Company was investigating the replacement of its obsolete SCBA units with a FEMA Assistance to Firefighters grant application. It was noted that the FEMA fire grants application period was now open but would be closing by February 12. After discussions, the Fire Commissioners were in agreement to submit an application for a FEMA Assistance to Firefighter Grant for replacement SCBA units.

Resolution 2021-3: (FEMA Grant Application) - A motion was made by Michael Burshtin and seconded by Duke Levari to authorize the Fire District officers to submit an application to the FEMA Assistance to Firefighters Grants program for replacement SCBA units, including making the local funding match if awarded. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

Correspondence: None

Public Comments: None

The Secretary announced that the 2021 annual election has been rescheduled due to Executive Order 211 from February 20, 2021 to Tuesday, April 20, 2021. Two Commissioner positions for a full term of three years will be up for election (the terms of office for Lynn Burshtin and A.J. Levari are expiring).

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 7:55 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary