

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

November 9, 2021

The November 2021 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for October:		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
Interest for October:		
Checking account	\$	7.98
Operating savings account		10.63
Reserve savings account		15.05
Ending Balance for October 31 (including above deposits and interest):		
Checking account (register balance)	\$	181,687.17
Operating savings account		83,483.95
Reserve savings account		118,165.77

A motion was made by Mary Ann Micheletti and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - November bill	\$	386.02
South Jersey Gas - November bill		35.82
Comcast - November internet/phone bill		150.32
Comcast - November cable bill		17.47
Continental Fire & Safety - Inv. L4993, 3 helmets		1,114.35
Impact Fleet/Mansfield Oil Co. - October truck fuel		105.01
Vineland Auto Electric - Inv. 331150, 12-10 charger, auto eject and 6 batteries		1,943.78
Ambient Comfort - Inv. S-44428, truck bay heater service call		125.00
MAB Cleaning Service - Inv. 1313, 1314, Sept-Oct cleaning		750.00
LandPro Landscaping - Inv. 3632, 2021 landscaping services		4,190.00
Total:	\$	8,817.77

A motion was made by Mary Ann Micheletti and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

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Old Business: Secretary Michael Burshtin reported that we are awaiting Fire & Safety Services, Ltd, the Pierce fire pumper dealer, receiving the back-ordered parts from the factory to start the repairs for the engine fire damage on the 2008 Pierce Contender pumper 12-11. Pumper 12-10 has been sent out for service to resolve the continuing throttle pedal idle validation faults. Buena Vista Township approved the 2022 Commissioner stipends in Resolution 2021-15.

New Business: Treasurer Lynn Burshtin reported that as the uniform allowance will be distributed to the firefighters after November 30, the following resolution was offered:

Resolution 2021-17: (Uniform Allowance) - A motion was made by Lynn Burshtin and seconded by A.J. Levari to authorize the Treasurer to issue Uniform Allowance payments in accordance with the 2021 Budget amount of \$3,900.00, and to authorize the Fire District officers to sign these uniform allowance checks. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

The Fire District accountant Matthew J. Preziosi submitted documentation regarding the proposed 2022 budget with comparisons to the previous year's expenditures. With the increasing breakdowns being experienced with our aging apparatus and equipment, he was requested to investigate how to increase the maintenance and repair budget by use of our accumulated levy cap surplus. There also was a decrease of \$5,000 in the budgeted amount for the EMS, as this will be the last year for our payments. The final result was an increase in total revenues, total expenditures and amount to be raised by taxation by \$16,232 from 2021, and the proposed budget falls below our levy cap.

Resolution 2021-18: (Budget Approval) - A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve a 2022 annual budget in compliance with the Property Tax Levy Cap Law, reflecting total revenues of \$267,316, including an amount to be raised by taxation of \$266,257, and total appropriations of \$267,316, including supplemental schedules, with the 2022 annual budget being considered for adoption at the December 14, 2021 meeting. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved. The Secretary will submit the budget package to the New Jersey Department of Community Affairs for their review and approval.

The establishment of the budget public hearing was discussed:

Resolution 2021-19: (Budget Public Hearing) - A motion was made by Michael Burshtin and seconded by Duke Levari to hold a public hearing on the proposed 2022 annual budget on Tuesday, December 14, 2021 at 7:30 PM at the Richland Fire House, Richland, NJ. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved. The Secretary will arrange for publication of a legal notice of public hearing.

Correspondence: None

Public Comments: Fire Chief Anthony Monfredo discussed future planning for the replacement of the SCBAs as they come due, and when to start planning for the eventual replacement of the 2000 Pierce Saber pumper 12-10.

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:30 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary