

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

September 14, 2021

The September 2021 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u>    </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u>    </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u>    </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for August:		
Checking account - Bank of America P-Card rebate	\$	13.35
Operating savings account		None
Reserve savings account		None

Interest for August:		
Checking account	\$	6.15
Operating savings account		13.33
Reserve savings account		12.36

Ending Balance for August 31 (including above deposits and interest):		
Checking account (register balance)	\$	139,822.44
Operating savings account		104,605.77
Reserve savings account		96,993.41

A motion was made by Michael Burshtin and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - September bill	\$	494.93
South Jersey Gas - September bill		49.41
Comcast - September internet/phone bill		150.36
Comcast - September cable bill		17.47
Bank of America - P-card, 2 office computers (Commissioner/Chief)		1,483.98
Continental Fire & Safety - Inv. K3936, KL3929, L3991, boots, camera charger		1,144.28
Impact Fleet/Mansfield Oil Co. - August truck fuel		105.52
Mid-Atlantic Fire & Air - Inv. 2968413, 2968397, battery fan, SCBA mask parts		4,128.64
V.E. Ralph & Son - Inv. 425239, AED battery, pads		307.00
Berco Fleet Services - Inv. 31619, Pumper 12-10 coolant temp and level sensors		879.34
Ismael Cintron - firefighter physical		50.00
Downstown Aero Crop Service - Inv. 6440, 10 gal avgas		45.00
Reliable Power Plus - Inv. 703457, building generator annual service		350.00
Vineland Auto Electric - Inv. 330468, Pumper 12-10 wayside outlet for battery fan		600.00
Mid-Atlantic Fire & Air - Inv. 2968398, Cascade compressor annual service		750.00
Richland General Store - building maintenance supplies		<u>69.28</u>
Total:	\$	10,625.21

Buena Vista Township Fire District Number 1  
Minutes of Meeting - September 14, 2021

---

A motion was made by Mary Ann Micheletti and seconded by A.J. Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that two replacement Windows 10 Professional computers were acquired for the Commissioner and Chief office, to replace the existing 10 year old units. The replacement base charger for the thermal image camera for Tanker 12-19 was acquired and installed. The defective coolant level and coolant temperature sensors were replaced on Pumper 12-10. All building furnaces and truck bay infrared heaters were cleaned and pre-season serviced, and no problems were found. There was no decision yet made by FEMA on the AFG grant application.

New Business: Treasurer Lynn Burshtin reported that Buena Vista Township is now handling the administrative and management functions for Buena Vista Township Emergency Medical Services. The transfer of capital outlay reserve funds into the Equipment Reserve Fund, in accordance with the 2021 budget was discussed:

Resolution 2021-14: (Reserve for Capital Outlay) - A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to authorize the Treasurer to transfer \$21,145.00 to the Equipment Reserve Fund (Reserve savings account), as 2021 capital outlay reserve funds in accordance with the approved 2021 budget. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Michael Burshtin reported that the 2008 Pierce Contender Pumper 12-11 suffered an engine fire on August 29 while responding to a call. It was initially towed to Berco, and then was able to be driven back to the Fire House. The Pierce dealer Fire and Safety Service was contacted to perform an inspection and repair estimate, which took place at the Fire House on September 13. The engine wiring harness and engine box foam insulation were found to be burned, and the air conditioning compressor was seized. The insurance company was contacted at time of incident, but has denied the claim stating that this was mechanical damage which is excluded from the policy. The Fire District and Buena Vista Township will appeal this finding. The truck remains out of service awaiting the repair estimate.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Mary Ann Micheletti. All members present voted in the affirmative. Meeting adjourned at 8:00 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary