

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

July 13, 2021

The July 2021 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:45 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for June:	
Checking account - Buena Vista Twp 2nd quarter tax payment	\$ 62,506.25
Operating savings account	None
Reserve savings account	None

Interest for June:	
Checking account	\$ 6.03
Operating savings account	12.89
Reserve savings account	11.95

Ending Balance for June 30 (including above deposits, charges and interest):	
Checking account (register balance)	\$ 157,485.88
Operating savings account	104,579.12
Reserve savings account	96,968.70

The Buena Vista Township second quarter tax payment of \$62,506.25 was received on June 11. The semi-annual automatic withdraw payment of \$41,075.00 to USDA-Rural Development for the building loan was made on June 15. A motion was made by Duke Levari and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - July bill	\$ 427.43
South Jersey Gas - July bill	66.23
Comcast - July internet/phone bill	152.20
Comcast - July cable bill	17.47
Bank of America - P-card purchase of Office software and LED lights	327.21
Gen-El Safety & Industrial Products - Inv. 31357, 12-10 gas monitor	969.05
Denise Ciulla - Inv 010721, Fire Company RTK and bloodborn training	375.00
Buena Vista Twp EMS - Inv. 1253, 3rd quarter EMS payment	6,250.00
All Purpose Pumping Service - Inv. 3300, pump out septic system	300.00
A.E. English Plumbing and Heating - Inv. 32503, septic system repairs	359.26
South Jersey Water Conditioning - Inv. AS-41113, water treatment annual service	251.00
Richland General Store - building maintenance supplies	<u>6.98</u>
Total:	\$ 9,126.83

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The check previously issued to DB Consulting Services for training was voided as the payee information given was incorrect, and was replaced by the above check to Denise Ciulla. A motion was made by Michael Burshtin and seconded by A.J. Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that we are still awaiting crane service for the replacement of the siren with the spare unit. There was no decision yet made by FEMA on the AFG grant application. The septic system and water drain holding tank was pumped out, and a loose pipe in the septic tank was repaired. The annual servicing is being scheduled for the cascade air compressor and building emergency generator.

New Business: Michael Burshtin reported the Buena Vista Township Clerk requested by letter that the Fire District supply their Firefighter roster, as well as information on staff training and equipment inspections as per PEOSHA and OSHA requirements, and he has responded with all of the requested information.

With the generator no longer functional on Pumper 12-10, the Richland Fire Company Chief has pointed out there is no electrical power to operate the positive pressure ventilation fan. Quotations were provided by Mid-Atlantic Fire & Air for a high performance battery powered ventilation fan which the Fire Company determined would be suitable for the application, and the following resolution was offered:

Resolution 2021-13 (PPV Ventilation Fan) - A motion was made by Duke Levari and seconded by A.J. Levari to purchase a Blowhard 20 inch Quickie High Flow Jet PPV fan, model BH-20-Quickie, in the amount of \$3,650.00 from Mid-Atlantic Fire & Air in accordance with their quote 20061. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

David Bell of the Fire Company discussed the need to review and update the Fire District personnel policies as needed, and the Fire Commissioners will follow up.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Mary Ann Micheletti. All members present voted in the affirmative. Meeting adjourned at 8:30 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary