

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

November 10, 2020

The November 2020 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Andrew (Duke) Levari, Jr. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> </u>	Absent: <u> X </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for October:		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
Interest for October:		
Checking account	\$	18.37
Operating savings account		7.11
Reserve savings account		16.41
Ending Balance for October 31 (including above deposits and interest):		
Checking account (register balance)	\$	208,510.59
Operating savings account		41,978.60
Reserve savings account		96,868.54

A motion was made by Mary Ann Micheletti and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - November bill	\$	388.36
South Jersey Gas - November bill		48.35
Comcast - November internet/phone bill		125.89
Comcast - November cable bill		14.97
Bank of America - P-card, building lamps and ballasts		256.96
American Cleaning Specialists - Inv. 3294, Covid-19 cleaning		200.00
Lillian Nelson - Covid-19 test		200.00
Hector Villarini - Covid-19 test		200.00
Continental Fire and Safety - Inv. K4984, gloves		120.00
Michael L. Burshtin - postage, hand tools, motion switches		104.87
Daily Journal - auditor award legal ad		34.33
MAB Cleaning Service - Inv. 1300, 1301, Sept-October building cleaning		750.00
Impact Fleet/Mansfield Oil Co. - October truck fuel		118.89
Richland General Store - building/truck repairs		<u>75.76</u>
Total:	\$	2,638.38

A motion was made by Mary Ann Micheletti and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

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Old Business: Secretary Michael Burshtin reported that no information has been yet received from Engine Bay Floors regarding the red paint color mismatch of the warranty repair of the bubbled truck bay floor coating. Rosenbauer dealer Defender removed the rear door panels from Tanker 12-19 to have them repainted under warranty to correct the peeling paint around the rear door latches.

New Business: Michael Burshtin reported that Richland Fire Company is providing mutual aid as requested by District 18 in Hamilton Township due to a current suspension of operations of Mizpah Fire Company. The Fire Company removed some of the rock edging from the parking lot to avoid a tripping hazard when handling patients when doing medivac transports from the rear field.

Treasurer Lynn Burshtin reported that a Richland fire fighter had contracted the Covid-19 virus, which appears to have taken place a week after his last exposure to any Fire Company activities. As a precaution, the Fire House, all vehicles and turnouts were disinfected on November 6 using the same firm providing disinfection treatment to the BVT EMS. The Fire Chief ordered all members to get virus tested, and the Fire District would pay for testing expense for those members without health insurance. All other members tested negative.

The Treasurer reported that as the uniform allowance will be distributed to the firefighters after November 30, the following resolution was offered:

Resolution 2020-15: (Uniform Allowance) - A motion was made by Lynn Burshtin and seconded by Duke Levari to authorize the Treasurer to issue Uniform Allowance payments in accordance with the 2020 Budget amount of \$3,900.00, and to authorize the Fire District officers to sign these uniform allowance checks. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

The Fire District accountant Matthew J. Preziosi submitted documentation regarding the proposed 2021 budget with comparisons to the previous year's expenditures. There was a decrease of \$5,000 in the budgeted amount for the EMS, with an increase of \$5,000 in the budgeted amount for building maintenance. The total revenues, total expenditures and amount to be raised by taxation was unchanged from 2020, and the proposed budget falls below our levy cap.

Resolution 2020-16: (Budget Approval) - A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve a 2021 annual budget in compliance with the Property Tax Levy Cap Law, reflecting total revenues of \$251,084, including an amount to be raised by taxation of \$250,025, and total appropriations of \$251,084, including supplemental schedules, with the 2021 annual budget being considered for adoption at the December 8, 2020 meeting. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved. The Secretary will submit the budget package to the New Jersey Department of Community Affairs for their review and approval.

The establishment of the budget public hearing was discussed:

Resolution 2020-17: (Budget Public Hearing) - A motion was made by Michael Burshtin and seconded by Lynn Burshtin to hold a public hearing on the proposed 2021 annual budget on Tuesday, December 8, 2020 at 7:30 PM at the Richland Fire House, Richland, NJ. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved. The Secretary will arrange for publication of a legal notice of public hearing.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:05 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary