

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

April 14, 2020

The April 2020 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

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| Linda M. Burshtin | Present: <u> X </u> | Absent: <u> </u> |
| Michael L. Burshtin | Present: <u> X </u> | Absent: <u> </u> |
| Andrew (Duke) Levari Jr. | Present: <u> X </u> | Absent: <u> </u> |
| Andrew (A.J.) Levari III | Present: <u> X </u> | Absent: <u> </u> |
| Mary Ann Micheletti-Levari | Present: <u> </u> | Absent: <u> X </u> |

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Duke Levari and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

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| Deposits for March: | | |
| Checking account | \$ | None |
| Operating savings account | | None |
| Reserve savings account | | None |
| Interest for March: | | |
| Checking account | \$ | 15.05 |
| Operating savings account | | 8.88 |
| Reserve savings account | | 16.01 |
| Ending Balance for March 31 (including above deposits and interest): | | |
| Checking account (register balance) | \$ | 161,934.77 |
| Operating savings account | | 41,922.21 |
| Reserve savings account | | 75,617.89 |

A motion was made by Michael Burshtin and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

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| Atlantic City Electric - April bill | \$ | 401.84 |
| South Jersey Gas - April bill | | 417.89 |
| Comcast - April internet/phone bill | | 124.93 |
| Comcast - April cable bill | | 14.97 |
| Preziosi Accounting Services - Inv. 659, 2019 audit and 2020 budget | | 4,400.00 |
| South Jersey Water Conditioning - Inv. 2041490, annual water conditioner service | | 401.00 |
| Daily Journal - audit and meeting dates legal ads | | 432.44 |
| Atlantic Co. Fire Chief's Assoc. - Inv. 2020-036, dues | | 20.00 |
| Atlantic Co. Firefighters Assoc. - Inv. 2020-037, dues | | 100.00 |
| Buena Vista Twp. - Inv. 2020JIF - annual JIF insurance | | 12,223.00 |
| FD Testing Service - Inv. 361, annual hose and ladder testing | | 1,797.00 |
| Jeff Leylo - physical exam fee | | 100.00 |
| MAB Cleaning Service - Inv. 1293, 1294, March-April cleaning | | 750.00 |
| Nat Alexander Co. - Inv. 1029835, handlights and chargers | | 1,000.00 |
| Press of Atlantic City - Inv. 142226-032, meeting dates legal ad | | 51.20 |

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| Mid-Atlantic Fire and Air - Inv. 69963, annual SCBA flow testing | 680.19 |
| Richland General Store - building maintenance | 57.98 |
| Michael L. Burshtin - disinfecting supplies | 11.05 |
| Total: | \$ 22,983.49 |

A motion was made by Duke Levari and seconded by A.J. Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Absent. Motion was approved.

Old Business: Michael Burshtin reported that all updates and newspaper legal ads were accomplished following the March reorganization meeting, and the audit report was submitted to the NJ DCA. The annual hose testing and ladder testing required by OSHA has been performed. The annual SCBA fit testing was performed, and the water conditioning system received its annual servicing.

New Business: Lynn Burshtin reported that Land Pro Landscaping submitted a proposal for continuing the building landscaping for 2020 at the same cost as last year, and the Commissioners were in agreement to continue.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Duke Levari and seconded by Michael Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:00 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary