

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

January 14, 2020

The January 2020 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman A.J. Levari. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for December:	
Checking account - BVT 4th quarter tax levy	\$ 61,256.25
Operating savings account	None
Reserve savings account	None
Interest for December:	
Checking account	\$ 18.05
Operating savings account	8.89
Reserve savings account	16.04
Ending Balance for December 31 (including above deposits and interest):	
Checking account (register balance)	\$ 202,242.26
Operating savings account	41,896.16
Reserve savings account	75,570.91

The Treasurer reported that the semi-annual automatic payment of \$41,075.00 from the checking account to USDA-Rural Development for the building payments took place on December 16. A motion was made by Michael Burshtin and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - January bill	\$ 525.98
South Jersey Gas - January bill	690.86
Comcast - January internet/phone bill	127.69
Comcast - January cable bill	12.65
Bank of America - Inv 9637, Dec19	5.15
MAB Cleaning Services - Inv. 1288, 1289, Nov-Dec cleaning	750.00
Washington Twp Fire District - Inv. 19-02, accountability tags	337.50
Impac Fleet/Mansfield Oil Co. - December truck fuel	296.73
Andrew J. Levari, III - ICS 400 training	50.00
Anthony Mazzio - ICS 400 training	50.00
Richland General Store - building supplies	<u>98.36</u>
Total:	\$ 2,944.92

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The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2019-21. A motion was made by Mary Ann Micheletti and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: A.J. Levari reported that Tanker 12-19 will be brought in for its annual servicing.

New Business: Treasurer Lynn Burshtin reported that the final adopted 2020 budget was not yet returned from the NJ DCA. The records are being assembled for the 2019 audit. The Secretary reported that the 2020 fleet insurance cards have been placed in the trucks, and that the minor coolant leak on Tanker 12-19 was traced to some loose cab heater hose fittings which was corrected. The furnace air filters have been replaced for the season.

Lynn Burshtin and Duke Levari reported on recent BVT EMS meetings held by Buena Vista Township. It has taken the entire year until mid-September for the EMS to be certified to start soft billing for services. No transport services are being performed, due to lack of manpower. The BVT EMS is requiring an increase of \$5,000 from the Fire District for 2020, in addition to last year's increase of \$5,000, or they will be hard billing Richland residents. The Township claims to be capped at their current contribution of \$70,000. There are no current mutual aid agreements with Vineland or Dorothy EMS regarding billing. Buena Vista Township is intending to pursue Township-wide support for the EMS during the next year. The EMS will also make quarterly reports of responses. The following Resolution was then offered:

Resolution 2020-1: (BVT EMS 2020 Supplemental Payment) - A motion was made by A.J. Levari and seconded by Duke Levari to draw up a new agreement between the Fire District and the Buena Vista Twp. EMS to authorize a supplemental 2020 appropriation of \$5,000.00 (for a 2020 total of \$30,000.00) to the BVT EMS, and to authorize the Fire District officers to execute such an agreement. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Land Pro Landscaping submitted estimate 139 for \$520.00 for replacement of the dead shrubs around the parking lot, and the Commissioners were in agreement to proceed.

Correspondence: None

Public Comments: None

The Secretary announced that the 2020 annual election will be held on Saturday, February 15, 2020 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the terms of office for Michael Burshtin and Duke Levari are expiring).

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:00 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary