

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

September 8, 2020

The September 2020 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Andrew Levari, Jr. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> </u>	Absent: <u> X </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for August:		
Checking account - P-card rebate	\$	10.01
Operating savings account		None
Reserve savings account		None
Interest for August:		
Checking account	\$	16.17
Operating savings account		7.45
Reserve savings account		13.44
Ending Balance for August 31 (including above deposits and interest):		
Checking account (register balance)	\$	186,238.38
Operating savings account		41,964.61
Reserve savings account		75,694.37

On August 12 a deposit of \$10.01 was made to the checking account of a rebate from Bank of America for P-card usage. A motion was made by Michael Burshtin and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - September bill	\$	462.36
South Jersey Gas - September bill		31.96
Comcast - September internet/phone bill		125.86
Comcast - September cable bill		14.97
Bank of America - P-card, building and truck parts		650.04
Rental Country - Inv. 487711, 02, 03 - chains for chainsaws		198.94
Elmer Door Co. - Inv. 6136082720, truck bay overhead door repairs		1,516.00
Continental Fire and Safety - Inv. K2971, 300 ft of 5" hose		1,777.00
Tri-City Products - Inv. 892572, paper towels		21.90
MAB Cleaning Service - Inv. 1298, 1299, July-August cleaning		750.00
Impact Fleet/Mansfield Oil Co. - August truck fuel		84.38
Richland General Store - truck repairs		<u>138.58</u>
Total:	\$	5,771.99

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A motion was made by Mary Ann Micheletti and seconded by Michael Burshtin to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

Old Business: Michael Burshtin reported that the replacement 5 inch hose was delivered, and the frayed cables for the truck bay overhead doors were replaced. Capri Construction Co. inspected the building roof leaks, and found some loosen fasteners. Engine Bay Floors performed the warranty repair of the bubbled truck bay floor coating, but the supplier's factory red paint color had changed to a different shade. They were requested to complain to the supplier to correct the color match. The paint bubbling was claimed to be due to moisture seepage coming up through the concrete slab. There has been no warranty response yet from Rosenbauer regarding the peeling paint around the rear door latches on Tanker 12-19.

New Business: The transfer of capital outlay reserve funds into the Equipment Reserve Fund, in accordance with the 2020 budget was discussed:

Resolution 2020-12: (Reserve for Capital Outlay) - A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to authorize the Treasurer to transfer \$21,145.00 to the Equipment Reserve Fund (Reserve savings account), as 2020 capital outlay reserve funds in accordance with the approved 2020 budget. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Michael Burshtin. All members present voted in the affirmative. Meeting adjourned at 7:45 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary