

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

February 11, 2020

The February 2020 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman A.J. Levari. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

|                            |                     |                     |
|----------------------------|---------------------|---------------------|
| Linda M. Burshtin          | Present: <u> X </u> | Absent: <u>    </u> |
| Michael L. Burshtin        | Present: <u> X </u> | Absent: <u>    </u> |
| Andrew (Duke) Levari Jr.   | Present: <u> X </u> | Absent: <u>    </u> |
| Andrew (A.J.) Levari III   | Present: <u> X </u> | Absent: <u>    </u> |
| Mary Ann Micheletti-Levari | Present: <u> X </u> | Absent: <u>    </u> |

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Duke Levari and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

|  |    |            |
|--|----|------------|
| Deposits for January:  |    |            |
| Checking account   | \$ | None       |
| Operating savings account  |    | None       |
| Reserve savings account  |    | None       |
| Interest for January:  |    |            |
| Checking account   | \$ | 17.05      |
| Operating savings account  |    | 8.87       |
| Reserve savings account  |    | 16.00      |
| Ending Balance for January 31 (including above deposits and interest): |    |            |
| Checking account (register balance)                                    | \$ | 199,314.39 |
| Operating savings account  |    | 41,905.03  |
| Reserve savings account  |    | 75,586.91  |

A motion was made by Michael Burshtin and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

|   |    |              |
|---|----|--------------|
| Atlantic City Electric - February bill                    | \$ | 425.55       |
| South Jersey Gas - February bill                          |    | 527.23       |
| Comcast - February internet/phone bill                    |    | 125.08       |
| Comcast - February cable bill                             |    | 17.29        |
| Bank of America - Inv 9637, Jan2020 - 12-15 light fixture |    | 380.00       |
| Buena Vista Twp EMS - first quarter payment               |    | 7,500.00     |
| Mid-Atlantic Fire and Air - Inv. 69467, Air pack repairs  |    | 1,271.00     |
| Daily Journal - Inv. 4031994, notice of election legal ad |    | 62.28        |
| Richland General Store - building supplies                |    | <u>12.92</u> |
| Total:  | \$ | 10,321.35    |

The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2019-21. A motion was made by Mary Ann Micheletti and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

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Old Business: A.J. Levari reported that Tanker 12-19 will be brought in for its annual servicing. The Treasurer has sent the 2019 financial records for audit.

New Business: Treasurer Lynn Burshtin reported that the final adopted 2020 budget was not yet returned from the NJ DCA. Secretary Michael Burshtin will make the preparations for the 2020 annual Fire District election on February 15, and will arrange for poll worker coverage (he can not be present as he is a candidate).

Correspondence: None

Public Comments: None

The Secretary announced that the 2020 annual election will be held on Saturday, February 15, 2020 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the terms of office for Michael Burshtin and Duke Levari are expiring).

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:00 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary