

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

December 8, 2020

The December 2020 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u>    </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u>    </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u>    </u>

2021 Budget Public Hearing: At the start of the meeting, a Public Hearing on the proposed 2021 Fire District Budget, in accordance with Resolution 2020-17, was conducted at 7:30 PM by Chairman A.J. Levari. There were no public comments, and the public hearing closed at 7:35 PM.

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for November:		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
Interest for November:		
Checking account	\$	16.74
Operating savings account		6.82
Reserve savings account		15.75
Ending Balance for November 30 (including above deposits and interest):		
Checking account (register balance)	\$	205,888.95
Operating savings account		41,985.42
Reserve savings account		96,884.29

The Treasurer reported that the 4th quarter tax payment from Buena Vista Township is due shortly and will be deposited into the Operating savings account. The semi-annual automatic payment of \$41,075.00 from the checking account to USDA-Rural Development for the building payments will take place on December 15. A motion was made by Mary Ann Micheletti and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - December bill	\$	448.17
South Jersey Gas - December bill		149.94
Comcast - December internet/phone bill		125.89
Comcast - December cable bill		14.97
2020 Commissioners stipend		1,500.00
Uniform Allowance payments per Resolution 2020-15		3,900.00
Vineland Auto Electric - Inv. 327649, decommission Pumper 12-10 generator		1,611.12

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Staples Credit Plan - printer toner	113.99
Berco Fleet Services - Inv. 27083, 27148, 27163, 12-10, 12-11, 12-15 annual service	1,404.36
Land Pro Landscaping - Inv. 3538, Aug-Nov service, 10 shrubs, fill lot edge	2,040.00
V.E. Ralph & Son - Inv. 410572 - AED for truck 12-15	1,656.05
Continental Fire and Safety - Inv. 4922, 4983, 5000, thermal batteries, suspenders	612.21
Impac Fleet/Mansfield Oil Co. - November truck fuel	183.10
Vineland Auto Electric - Pumper 12-10 12v LED scene lighting conversion	5,620.00
Airpower International - Inv. 39235, repair cascade system regulator valves	925.40
Nat Alexander Co. - Inv. NAT-8, hydrant assist valve	1,980.00
Johnson and Towers - Inv. R403004788:01, Pumper 12-11 transmission repairs	603.24
Bank of America - Nov P-card, building supplies	95.94
Richland General Store - building supplies	130.03
Total:	\$ 23,114.41

A motion was made by Michael Burshtin and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that Rosenbauer dealer Defender should be reinstalling the repainted rear door panels from Tanker 12-19 this week under warranty.

New Business: Michael Burshtin reported that Pumper 12-11 transmission started shifting into Neutral while driving and displaying parking brake indications, and was repaired to correct faulty pressure switches. Trucks 12-10, 12-11 and 12-15 received their annual oil change service. Pumper 12-11 will have its generator serviced this week. The cascade system on Truck 12-15 had defective regulator valves replaced. All Lightbox hand lights have new batteries and new switches installed as needed. An AED defibrillator was acquired for Truck 12-15, so that all vehicles are now AED equipped.

The hydraulic generator system on Pumper 12-10 (2000 Pierce) started making severe grinding sounds last week and was taken in for service to Vineland Auto Electric, the factory service shop. It was found that this truck was built with the generator constantly turning with the engine running, and that after 1,975 hours of operation the generator internal housing cartridge bearings completely wore out and broke apart. The generator rotor then dropped onto the stator windings and ripped them apart. The PTO pump was also showing wear out of its splines. It would require complete generator replacement which was estimated to cost approximately \$20,000, which was not recommended for a 20 year old vehicle expected to be replaced in the next few years. In discussions with the Fire Chief, it was decided that the most practical and cost effective method to restore the scene floodlighting capability for this vehicle would be to use the recent technology of 12 volt LED floodlights, which would operate from the vehicle battery system. They have been used on recently acquired Tanker 12-19 and shown to be very effective. Price quotations were obtained, and the following resolution was offered:

Resolution 2020-18: (Pumper 12-10 LED Lighting Upgrade) - A motion was made by Michael Burshtin and seconded by A.J. Levari to have Vineland Auto Electric to perform a 12 volt LED floodlight upgrade conversion to Pumper 12-10 in accordance with their proposal, at a cost not to exceed \$5,620.00. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Treasurer Lynn Burshtin reported that the NJ DCA approved the 2021 budget introduced last month, and that final adoption of the annual budget was required.

Resolution 2020-19: (Budget Adoption) - A motion was made by Lynn Burshtin and seconded by Duke Levari to adopt a 2021 annual budget in compliance with the Property Tax Levy Cap Law, reflecting total revenues of \$251,084, including an amount to be raised by taxation of \$250,025, and total appropriations of \$251,084, including supplemental schedules. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved. The Secretary will submit the budget package to the New Jersey Department of Community Affairs for their final review and approval, and will arrange for publication of the required legal notices for the annual election on February 20, 2021.

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The adaption of a temporary 2021 budget was discussed.

Resolution 2020-20: (2021 Temporary Budget) - A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to adapt a temporary 2021 budget of 14 percent of the line items in the 2020 budget, as approved by law. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Correspondence: None

Public Comments: None

The Secretary announced that the 2021 annual election will be held on Saturday, February 20, 2021 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the terms of office for Lynn Burshtin and A.J. Levari are expiring).

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:05 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary