

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

October 8, 2019

The October 2019 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Andrew (A.J.) Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for September:	
Checking account - BVT 3rd quarter tax levy	\$ 61,256.25
Operating savings account	None
Reserve savings account	None

Interest for September:	
Checking account	\$ 15.50
Operating savings account	8.60
Reserve savings account	15.52

Ending Balance for September 30 (including above deposits and interest):	
Checking account (register balance)	\$ 211,642.26
Operating savings account	41,869.77
Reserve savings account	75,523.31

The third quarter tax levy from Buena Vista Township was received and deposited on September 13. A motion was made by Michael Burshtin and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - October bill	\$ 453.89
Comcast - October internet/phone bill	110.52
Comcast - October cable bill	12.65
Alert-All Corp. - Inv. 219091032, fire prevention materials	1,070.00
Atlantic County Firefighters Assoc - Inv. 201975, Nelson Firefighter II	275.00
BVT EMS - 4th quarter payment	6,250.00
Cleggs Garage Inc - Inv. 61472 - truck 12-15 wastegate sensor repair	318.79
Continental Fire and Safety - Inv. J4579, truck 12-11 thermal camera battery	130.00
Impac Fleet/Mansfield Oil Co. - Inv. 524826, September truck fuel	136.26
US Postal Service - annual PO Box rental	92.00
LandPro Landscaping - Inv. 3411, April-June service	2,020.00
Richland General Store - building supplies	99.59
Total:	\$ 11,035.54

A motion was made by Mary Ann Micheletti and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

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Old Business: Treasurer Lynn Burshtin reported that an insurance reimbursement for \$2,798.99 for the July 31 lightning damage is being processed (we have a \$1,000 deductible). She is waiting for the Purchasing Card to be set up. There has been no response yet from FEMA for the Firefighter grant application for turnout cleaning equipment.

New Business: The Treasurer reported that proposals were received for preparation of the 2019 audit and 2020 budget from Matthew J. Preziosi of Preziosi Accounting Services, for the same cost as last year.

Resolution 2019-16: (Auditor) - A motion was made by Lynn Burshtin and seconded by A.J. Levari to authorize the Treasurer to award a professional services contract without competitive bidding pursuant to N.J.S.A. 40A:11-4 and 40A:11-5(1)(a)(I) to the firm of Preziosi Accounting Services, LLC for the time period of November 2019 until October 2020, for the preparation of the 2019 audit and the 2020 budget, at a cost not to exceed \$4,400.00. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved. The Secretary will arrange for publication of a legal notice of contract award without competitive bidding.

Lynn Burshtin and Duke Levari reported on a BVT EMS meeting held by Buena Vista Township on September 25. It has taken the entire year until mid-September for the EMS to be certified to start soft billing for services. No transport services are being performed, due to lack of manpower. The BVT EMS is requiring an increase of \$5,000 from the Fire District for 2020, in addition to last year's increase of \$5,000, or they will be hard billing Richland residents. The Township claims to be capped at their current contribution of \$70,000. There are no current mutual aid agreements with Vineland or Dorothy EMS regarding billing. If Buena EMS covers BVT EMS for a missed run, the patient will be hard billed. The Fire Commissioners discussed the situation, and believe it is critical that the EMS must start performing transports, which was expected to be producing needed income. The Fire District needs to investigate if we can provide any increase for 2020 under our budget cap, but the Commissioners generally believed that any funding increase should be linked to the EMS starting transport services. There will be a follow-up meeting on November 6.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:15 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary