

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

September 10, 2019

The September 2019 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Andrew (A.J.) Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by A.J. Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for August:		
Checking account	\$	None
Operating savings account		None
Reserve savings account - 2019 Reserve for Capital Outlay		21,145.00
Interest for August:		
Checking account	\$	15.21
Operating savings account		8.89
Reserve savings account		14.00
Ending Balance for August 31 (including above deposits and interest):		
Checking account (register balance)	\$	161,876.65
Operating savings account		41,861.17
Reserve savings account		75,507.79

A transfer of \$21,145.00 was made on August 15 from the checking account to the Reserve savings account for the 2019 Reserve for Capital Outlay in accordance with Resolution 2019-13. A motion was made by Duke Levari and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - September bill	\$	519.69
Comcast - September internet/phone bill		110.52
Comcast - September cable bill		12.65
Reliable Power Plus - Inv. 2786, emergency generator lightning damage repairs		3,540.00
Michael Burshtin - lightning damage repairs		156.86
Anthony D. Monfredo - siren radio lightning damage repairs		34.95
Berco Fleet Services - Inv. 81019 - truck 12-15 annual service		425.51
Vineland Auto Electric - Inv. 322362, truck 12-11 Will-Burt light tower motor		240.35
Impac Fleet/Mansfield Oil Co. - Inv. 524826, August truck fuel		155.05
Rental Country - Inv. 1-473398-03, rescue saw chain and repairs		269.80
MAB Cleaning Services - Inv. 1282, 1283, July and August cleaning		750.00
Staples - Inv. 603551782492450, surge protectors		52.90
Tactical Public Safety - Inv. 19-315, 800 MHz portable radios		5,157.90
Richland General Store - building supplies		79.96
Total:	\$	11,506.14

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A credit was received from South Jersey Gas. A motion was made by Michael Burshtin and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Treasurer Lynn Burshtin reported that the Purchasing Card per Resolution 2019-14 has been ordered. The 800 MHz portable radios have now been received. Secretary Michael Burshtin reported that the emergency generator was successfully repaired, with no other damage found. It has been programmed for the engine to operate every Friday at Noon for one hour, per manufacturer's recommendations, but will not load transfer during the test. An insurance claim has been submitted for the lightning damages on July 31, and meetings have been held with the claims agent. There has been no response yet from FEMA for the Firefighter grant application for turnout cleaning equipment.

New Business: Truck 12-15 is reported to be rough running, and truck 12-10 continues to have a slight coolant leak. Arrangements will be made for their service. The Fire Chief will be placing his annual order for Fire Prevention Week training materials, and will investigate if Buena Vista Township may reimburse its purchase. The Chief requested if the Fire Commissioners would reimburse the EMT recertification training cost for firefighter Anthony Mazzio, and all Commissioners were in agreement.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:05 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary