

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

January 8, 2019

The January 2019 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Mary Ann Micheletti-Levari . Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Andrew (A.J.) Levari III	Present: <u>    </u>	Absent: <u> X </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u>    </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for December:		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
Interest for December:		
Checking account	\$	18.97
Operating savings account		8.87
Reserve savings account		11.52
Ending Balance for December 31 (including above deposits and interest):		
Checking account (register balance)	\$	191,548.71
Operating savings account		41,791.55
Reserve savings account		54,269.84

The Treasurer reported that the semi-annual automatic payment of \$41,075.00 from the checking account to USDA-Rural Development for the building payments took place on December 15. A motion was made by Mary Ann Micheletti and seconded by Michael Burshtin to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - January bill	\$	408.17
South Jersey Gas - January bill		499.53
Michael L. Burshtin - truck hand tools		44.93
Comcast - January bill		126.51
Impac Fleet/Mansfield Oil Co. - December truck fuel		310.42
MAB Cleaning Service - Inv. 1267, November/December cleaning		750.00
Berco Fleet Service - Inv. 16151, Tanker 12-19 antifreeze		14.76
Western Pest Services - Inv. 10961865, mice and spiders 1-time treatment		300.00
Truax Patient Services - Inv. 2537, 3 boxes Narcan		225.00
Richland General Store - Truck maintenance		<u>351.66</u>
Total:	\$	3,030.98

The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2018-22. A motion was made by Michael Burshtin and seconded by Mary Ann Micheletti to pay all bills. Roll Call:

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L. Burshtin - Yes, M. Burshtin - Yes, Levari - Absent, Micheletti - Yes. Motion was approved.

Old Business: Treasurer Lynn Burshtin reported that the final adopted 2019 budget was not yet returned from the NJ DCA. We are still awaiting receipt of the signed agreement with Buena Vista Twp. EMS. The three Narcan drug overdose kits have been received.

New Business: The Secretary reported that the 2019 fleet insurance cards have been placed in the trucks. Ron Grattini found that the coolant leak on Tanker 12-19 was due to some loose hose fittings, and the inoperative left side power windows had a blown electrical fuse, and both items were corrected. Western Pest Control did an extensive 1-time treatment for mice and spiders in the building, and several mice were already caught. The bottom weatherstrip on the truck bay doors were found to have shrunk several inches, letting in mice and drafts, and will be repaired. All truck rechargeable hand lights have new batteries installed, and one LED light is being returned for warranty repair due to not charging. The cascade system pressure regulator is drifting out of adjustment and will be repaired. All trucks have been outfitted with a basic assortment of hand tools. The furnace air filters have been replaced for the season. Replacement lamps for the obsolete 900 watt lamps on the Engine 12-11 Will-Burt light tower are being researched.

The Treasurer reported that the records are being assembled for the 2018 audit. The Buena Vista Township rabies clinic will be held at the Richland Fire House on Saturday, March 2 from 1 PM to 3 PM.

Correspondence: None

Public Comments: None

The Secretary announced that the 2019 annual election will be held on Saturday, February 16, 2019 from 2:00 PM until 9:00 PM in accordance with law. One Commissioner position for an unexpired one year term, and one Commissioner position for a full term of three years will be up for election (the term of office for Mary Ann Micheletti is expiring). The required legal advertisements have been issued.

There being no further business, a motion was made for adjournment by Michael Burshtin and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:00 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary