

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

February 12, 2019

The February 2019 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Mary Ann Micheletti-Levari . Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for January:		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
Interest for January:		
Checking account	\$	16.15
Operating savings account		8.87
Reserve savings account		11.52
Ending Balance for January 31 (including above deposits and interest):		
Checking account (register balance)	\$	188,533.88
Operating savings account		41,800.42
Reserve savings account		54,281.46

A motion was made by A.J. Levari and seconded by Michael Burshtin to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - February bill	\$	416.80
South Jersey Gas - February bill		683.91
Andrew Levari, Jr. - trailer pump primer		45.00
Comcast - February internet bill		109.96
Comcast - February cable bill		9.96
Impac Fleet/Mansfield Oil Co. - January truck fuel		237.76
Anthony D. Monfredo - pump trailer suction, portable radio battery		88.60
LandPro Landscaping - Inv. 3335, May-Nov 2018 grounds maintenance		3,680.00
Continental Fire and Safety - Inv. J1075, Streamlight repair parts		173.00
Staples - Inv. 6035517862492450, office supplies		69.24
Daily Journal - Inv. 331487, election legal ads		64.00
Richland General Store - Truck maintenance		<u>152.06</u>
Total:	\$	<u>5,730.29</u>

The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2018-22. A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to pay all bills. Roll Call: L.

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Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

Old Business: Treasurer Lynn Burshtin reported that the final adopted 2019 budget was not yet returned from the NJ DCA. We are still awaiting receipt of the signed agreement with Buena Vista Twp. EMS. The 2018 financial records were sent to our accountant for audit. Michael Burshtin reported that the defective LED Streamlight handlight was repaired under warranty.

New Business: The Secretary reported that he will be attending an Atlantic County Board of Elections presentation on February 13 regarding new state procedures for Fire District elections. An investigation was made if it was now cost effective to convert the four parking lot lights to LED, and a price quotation was received from electrical contractor Rudolph A. Cinotti, but the price was \$250 per fixture and the Commissioners decided to not proceed at this time.

When Elmer Door Co. was performing the annual preventative servicing on the truck bay doors, they reported that the originally-installed plastic door rollers were cracking apart from the weight of these large doors, and that steel rollers should be fitted. The bottom weatherstripping was also installed several inches undersized in length. A price quotation was received for the replacement of the plastic rollers with steel, and the replacement of the defective door weatherstripping, and the following resolution was offered:

Resolution 2019-1: (Truck Bay Doors) - A motion was made by A.J. Levari and seconded by Michael Burshtin to accept the proposal dated January 17, 2019 from Elmer Door Company to install replacement steel rollers and new bottom weatherstrip for all truck bay doors, and perform annual servicing, at a price not to exceed \$1,550.00. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

Correspondence: None

Public Comments: Ron Grattini, representing the Richland Fire Company president, requested Commissioner permission for the Fire Company to refurbish the day room at the Fire Company's sole cost, and the Commissioners were all in agreement.

The Secretary announced that the 2019 annual election will be held on Saturday, February 16, 2019 from 2:00 PM until 9:00 PM in accordance with law. One Commissioner position for an unexpired one year term, and one Commissioner position for a full term of three years will be up for election (the term of office for Mary Ann Micheletti is expiring). The required legal advertisements have been issued.

There being no further business, a motion was made for adjournment by A.J. Levari and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 7:55 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary