

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

November 12, 2019

The November 2019 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Andrew (A.J.) Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for October:		
Checking account - BVT supplemental Fire Service	\$	821.19
Checking account - fuel cost repayment		98.00
Operating savings account		None
Reserve savings account		None
Interest for October:		
Checking account	\$	17.52
Operating savings account		8.89
Reserve savings account		16.04
Ending Balance for October 31 (including above deposits and interest):		
Checking account (register balance)	\$	201,543.43
Operating savings account		41,878.66
Reserve savings account		75,539.35

A motion was made by Michael Burshtin and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - November bill	\$	449.34
Comcast - November internet/phone bill		110.60
Comcast - November cable bill		12.65
Daily Journal - Inv. 3844148, auditor legal ad		34.33
MAB Cleaning Service - Inv. 1286, 1287, Sept-Oct cleaning		750.00
Tactical Public Safety - Inv. 20-039, whip antennas		78.75
Cleggs Garage Inc - Inv. 61755 - truck 12-10 radiator fitting repair		255.06
Continental Fire and Safety - Inv. J4819, 2 sets turnout coats and pants		4,648.00
Impac Fleet/Mansfield Oil Co. - Inv. 558059, October truck fuel		140.39
Linda Burshtin - postage		1.15
Anthony Mazzio - EMT refresher training		350.00
Anthony D. Monfredo - ICS400 training		50.00
Zachary Pew - ICS400 training		50.00
Richland General Store - building supplies		90.96
Total:	\$	7,021.23

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A motion was made by Michael Burshtin and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Treasurer Lynn Burshtin reported on the November 6 meeting with the Buena Vista Township EMS. They were informed that the Fire District was preparing to reimburse the EMS an additional \$5,000 for 2020 provided the EMS start up their transport services in 2020 and provide the Fire District with detailed monthly reports. She is waiting for the Purchasing Card to be set up. FEMA has notified us that we have been turned down for our Firefighter grant application for turnout cleaning equipment.

A.J. Levari reported that trucks 12-10 and 12-15 were successfully repaired. Truck 12-11 has cooling and pump interlock issues, and will be sent out for service.

New Business: The Treasurer reported that as the uniform allowance will be distributed to the firefighters after November 30, the following resolution was offered:

Resolution 2019-17: (Uniform Allowance) - A motion was made by Lynn Burshtin and seconded by A.J. Levari to authorize the Treasurer to issue Uniform Allowance payments in accordance with the 2019 Budget amount of \$3,900.00, and to authorize the Fire District officers to sign these uniform allowance checks. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

The Fire District accountant Matthew J. Preziosi submitted documentation regarding the proposed 2020 budget with comparisons to the previous year's expenditures. An increase of \$5,000 in the budgeted amount for the EMS, with an increase of \$5,000 in the amount to be raised by taxation was included, which falls below our levy cap, with all other items being the same.

Resolution 2019-18: (Budget Approval) - A motion was made by Mary Ann Micheletti and seconded by Duke Levari to approve a 2020 annual budget in compliance with the Property Tax Levy Cap Law, reflecting total revenues of \$251,084, including an amount to be raised by taxation of \$250,025, and total appropriations of \$251,084, including supplemental schedules, with the 2020 annual budget being considered for adoption at the December 10, 2019 meeting. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved. The Secretary will submit the budget package to the New Jersey Department of Community Affairs for their review and approval.

The establishment of the budget public hearing was discussed:

Resolution 2019-19: (Budget Public Hearing) - A motion was made by Michael Burshtin and seconded by Lynn Burshtin to hold a public hearing on the proposed 2020 annual budget on Tuesday, December 10, 2019 at 7:30 PM at the Richland Fire House, Richland, NJ. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved. The Secretary will arrange for publication of a legal notice of public hearing.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:10 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary