

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

October 9, 2018

The October 2018 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairperson Mary Ann Micheletti-Levari. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u>    </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u>    </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for September:	
Checking account - BVT Fire Prevention grant	\$ 938.70
Checking account - void check 1495 issued in error	275.13
Operating savings account	None
Reserve savings account	None
Interest for September:	
Checking account	\$ 12.07
Operating savings account	14.83
Reserve savings account	4.89
Ending Balance for September 30 (including above deposits and interest):	
Checking account (register balance)	\$ 131,450.51
Operating savings account	72,199.18
Reserve savings account	23,801.81

The Treasurer reported that on September 4 a fire prevention grant payment of \$938.70 was received and deposited from Buena Vista Township. Check 1495 for Richland General Store was voided as it was found to have been issued in error. A motion was made by Michael Burshtin and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - October bill	\$ 478.92
South Jersey Gas - October bill	47.44
Comcast - October bill	118.33
Impac Fleet/Mansfield Oil Co. - Inv. 447232, September truck fuel	52.12
Alert-All Corp. - Inv. 218091994, fire prevention materials	583.65
MAB Cleaning Services - Inv. 1262, 1263, July-Oct building cleaning	1,500.00
US Postal Service - PO Box 356 annual rent	90.00
Total:	\$ 2,780.46

A motion was made by A.J. Levari and seconded by Michael Burshtin to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

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Old Business: Lynn Burshtin reported that Buena Vista Township provided a fire prevention grant for the purchase of fire prevention training materials. Michael Burshtin reported that the Rosenbauer dealer Defender was addressing the outstanding warranty items on Tanker 12-19.

New Business: Michael Burshtin reported that the AED recently purchased for Tanker 12-19 has been issuing trouble codes. He followed up with supplier Phillips, who has determined that the unit is defective, and a free replacement will be sent, which is on back order. Lynn Burshtin reported that the 2019 annual budget is being drafted for introduction at the November meeting.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by A.J. Levari and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 7:55 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary