

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

August 14, 2018

The August 2018 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairperson Mary Ann Micheletti-Levari. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for July:

Checking account - Final FEMA grant reimbursement	\$ 2,306.00
Operating savings account	None
Reserve savings account	None

Interest for July:

Checking account	\$ 14.38
Operating savings account	15.32
Reserve savings account	5.05

Ending Balance for July 31 (including above deposits and interest):

Checking account (register balance)	\$ 156,587.47
Operating savings account	72,169.02
Reserve savings account	23,791.87

The Treasurer reported that the entire FEMA equipment grant reimbursement amount has been received and deposited, On August 1 the Supplemental Fire Service payment of \$821.19 was received from Buena Vista Township. A motion was made by Mary Ann Micheletti and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - August bill	\$ 501.59
South Jersey Gas - August bill	46.35
Comcast - August bill	118.31
Impac Fleet/Mansfield Oil Co. - Inv. 423684, July truck fuel	410.47
Atlantic Co. Firefighters Assoc. - Inv. 201867, Firefighter I training	118.00
Automotive Parts Co. - Inv. 120099, cleaning supplies	33.98
D'Agostino's Water Solutions - Inv. 14729, well/pump service	1,200.00
MAB Cleaning Services - Inv. 1259, May-June cleaning	750.00
Nat Alexander Co. - Inv. 1024148, LDH valve service kit	160.00
Defender Emergency Products - Inv. 10251, Pumper 12-10 repairs	1,976.82
Reliable Power Plus - Inv. 3211, building generator annual service and repairs	525.00
MASE Concepts - Inv. 1827, pagers, chargers and batteries	935.00
Richland General Store - Building maintenance	275.13
Total:	\$ 7,050.65

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A motion was made by Michael Burshtin and seconded by A.J. Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

Old Business: Treasurer Lynn Burshtin reported that the final FEMA equipment grant reimbursement was received, and the grant is being closed out.

Michael Burshtin reported that the well drilling company came out at the end of July to investigate the reasons for the excessive amount of sand and grit now flowing from the hydrant well used to refill the fire trucks, as well as the significant reduction in the submersible pump's flow and pressure. The pump and well is 31 years old. It was found that the well head casing cap had failed, allowing sand to backwash into the well from the well pit. Flow tests were conducted, and it was found necessary to extract the submersible pump. The pump and piping was found to be very corroded, and the pump seals and impellers were extremely worn from sand ingestion. Much sand was lying on the pump from above, so the well casing appears to be sound. The pump and piping will require replacement, but the 8" well itself tested to produce well above 500 gpm capacity. Restoration of the hydrant pump to service is of a critical nature to support the operations of the Fire Company, as we now need to travel outside the District to refill the trucks. Price quotations were then requested for a replacement 20 hp submersible 3-phase pump and 4" piping to flow the maximum amount of water, and to include air surging the well to clean out any sand. A price estimate was received from D'Agostino's Water Solutions, and the following resolution was offered:

Resolution 2018-14: (Replacement Hydrant Well Pump) - A motion was made by Michael Burshtin and seconded by Mary Ann Micheletti to award a contract to D'Agostino's Water Solutions, LLC for installation of a replacement 20 hp submersible 3-phase pump and 4" well piping, including air surging the well to clean out any sand, based upon their estimate number 450, at a cost not to exceed \$12,851.37. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

New Business: Treasurer Lynn Burshtin noted that the hydrant pump replacement is of a critical nature, but it will significantly impact the existing 2018 Budget. She held discussions with our accountant, who advised the Commissioners needed to transfer by Resolution existing unspent funds in the Budget to cover the cost of the pump replacement, but staying within our total expenditure amount, and the following resolution was offered:

Resolution 2018-15: (Budget Transfer) - A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to make the following line item transfers in the 2018 Budget to reflect the emergency need for replacement of the hydrant well pump: to transfer to Building Maintenance a total of \$7,850.00 from Contingent Expenses (\$2,000.00), Equipment Repairs and Maintenance (\$4,500.00) and Other Assets - Non-Bondable (\$1,350.00). Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

Lynn Burshtin noted that we must minimize our expenditures for the remainder of the Budget year. Michael Burshtin noted that the one year basic warranty was about to expire on the 2017 Rosenbauer Pumper-Tanker 12-19. He performed a complete review of the truck and notified the dealer Defender Emergency Products to have several warranty items corrected.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by A.J. Levari and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:30 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary