

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

July 10, 2018

The July 2018 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairperson Mary Ann Micheletti-Levari. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for June:	
Checking account - BVT 2nd quarter tax revenue	\$ 61,256.25
Operating savings account	None
Reserve savings account	None
Interest for June:	
Checking account	\$ 11.77
Operating savings account	14.82
Reserve savings account	4.89
Ending Balance for June 30 (including above deposits and interest):	
Checking account (register balance)	\$ 175,358.69
Operating savings account	72,153.70
Reserve savings account	23,786.82

The Treasurer reported that on June 15 the semi-annual payment of \$41,075.00 to USDA-Rural Development for the building loan payment was automatically deducted from the checking account. On June 29 the 2nd quarter tax receipt of \$61,256.25 from Buena Vista Township was received and deposited. A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - July bill	\$ 392.22
South Jersey Gas - July bill	31.59
Comcast - July bill	118.31
Impac Fleet/Mansfield Oil Co. - Inv. 423684, June truck fuel	258.86
Automotive Parts Co. - Inv. 120003, Pumper 12-10 replacement 6 batteries	634.02
Billows Electric Supply - Inv. 4005163, 4011050, 4007722, building lights and lock	558.53
Buena Vista Twp. - 2018 JIF insurance premium	11,914.00
Buena Vista Twp EMS - 2018 supplemental payment	5,000.00
Daily Journal - Inv. 2978375, audit legal ads	268.68
Defender Emergency Products - Inv. 10251, Pumper 12-10 repairs	1,286.57
Ron Grattini - repair parts for truck bay lights	63.35
Vineland Auto Electric - Inv. 316179, halogen light	33.00
Nicole Hinds - Inv. CPR7112018, Fire Co. CPR/AED training	225.00

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Richland General Store - Building maintenance		307.47
	Total:	\$ 21,091.60

A motion was made by Michael Burshtin and seconded by Mary Ann Micheletti to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

Old Business: Treasurer Lynn Burshtin reported that a payment reimbursement request was submitted to FEMA for the thermal imaging camera, which will use up the remaining FEMA grant funds well before the August deadline. A.J. Levari reported that the key fob system parts were received for the truck bay door and were installed. The building exterior doors have been reprogrammed with a new access code number which will be kept secure, so that Fire Company members must use their assigned key fob for building access. Ron Grattini has been relamping the building lights, and has installed LED lamps for the night lighting fixtures. The lighting control photocell was found to be stuck on, and was replaced. Michael Burshtin reported that the audit group affidavit and documentation was sent to the NJ Department of Community Affairs, and audit results were published in accordance with law.

Michael Burshtin reported that Buena Vista Township arranged a joint meeting which he attended with the Township, Buena Vista Township EMS, supporting Fire Districts 1 to 3 and their Fire Chiefs and Trustees, and attorney Richard Braslow, to review the path forward for the BVT EMS to transition into a paid operation. A detailed meeting reviewed the process, and attorney Braslow is working for the EMS to handle the details. A definite commitment was made by the EMS to make the transition to a paid operation, with paid staff. Once staff is in place and the State certifies the ambulance, 'soft' billing of patients with insurance coverage can begin with a third-party provider performing the billing and payroll work. Billing will be waived for patients without insurance. Fire District 1 stated the need to update its agreement with the EMS as noted in its prior letters to the EMS to reflect the new operation, and that it could not pay any 2017 supplemental billing request. Attorney Braslow agreed that the current agreement needed to be revised and the 2017 billing request was null and void, and he committed to provide the Fire District 1 with an updated agreement between it and the EMS. Based upon this, Fire District 1 found that its concerns regarding the EMS agreement was being addressed, and was now agreeable to making the requested \$5,000.00 supplemental payment to the EMS for 2018, which is provided for in its Budget contingencies. The EMS will also make quarterly reports of responses. The following Resolution was then offered:

Resolution 2018-13: (BVT EMS 2018 Supplemental Payment) - A motion was made by Michael Burshtin and seconded by Mary Ann Micheletti that, based upon the commitment made by Buena Vista Township EMS and its attorney Richard Braslow to draw up a new agreement between both parties to reflect the requirements of Resolution 2018-11, to authorize a supplemental 2018 emergency appropriation of \$5,000.00 to the BVT EMS for providing daytime staffing, and to authorize the Fire District officers to execute such an agreement. No supplemental payments will be made regarding 2017. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

New Business: Michael Burshtin reported that a recent Tanker shuttle drill was conducted at the Fire House using its hydrant well to fill the trucks and folding tanks. A tremendous amount of sand and grit was found in the water, and the pump was only developing a low amount of pressure and flow, and it was determined that the 500 gpm hydrant well 20 hp pump is failing. The well driller will be called in to examine the pump and well condition, and it appears possible that this 31 year old pump will need replacement. This does explain the recent need for rebuilding of the pumper truck valves, which are being damaged by the sand.

Fire Chief Anthony Monfredo discussed the need to purchase approximately \$1,400 in safety PPE equipment (life vests, helmets, rope, etc.) to properly equip the rescue boat for safe operation, as it is now frequently being called upon to support mutual aid requests with the Atlantic County Dive Team, and the Fire Commissioners were in agreement. The Fire Chief is starting to draw up his budget estimates for 2019.

Correspondence: None

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Public Comments: None

There being no further business, a motion was made for adjournment by A.J. Levari and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:25 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary