

Buena Vista Township Fire District No. 1 Minutes of Meeting

May 8, 2018

The May 2018 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairperson Mary Ann Micheletti-Levari. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for April:		
Checking account (FEMA grant)	\$	626.00
Operating savings account		None
Reserve savings account		None
Interest for April:		
Checking account	\$	8.87
Operating savings account		14.82
Reserve savings account		4.89
Ending Balance for April 30 (including above deposits and interest):		
Checking account (register balance)	\$	104,488.99
Operating savings account		72,123.56
Reserve savings account		23,776.88

There was also in April a bank service charge of \$256.19 applied against the Checking account for check printing. A FEMA grant reimbursement of \$626.00 was received in mid-April, and an additional FEMA grant reimbursement of \$7,318.00 was received on May 3. Approximately \$2,500 remain in the FEMA grant to be expended by August. The Buena Vista Township first quarter tax receipts in the amount of \$61,256.25 was received and deposited on May 4. A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - May bill	\$	434.51
South Jersey Gas - May bill		273.94
Comcast - May bill		118.31
Impac Fleet/Mansfield Oil Co. - Inv. 409843, April truck fuel		93.19
Continental Fire and Safety - Inv. H2129, chain saw safety equipment		396.00
FD Testing Services - Inv. 214, annual hose and ladder testing		1,787.00
MAB Cleaning Services - Inv. 1255, March and April cleaning		750.00
Power Equipment Co. - Inv. 32596, repair emergency generator		825.00
Richland General Store - Building maintenance		<u>204.32</u>
Total:	\$	4,882.27

A motion was made by Michael Burshtin and seconded by Mary Ann Micheletti to pay all bills. Roll Call: L.

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Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved.

Old Business: Michael Burshtin reported that the USDA conducted its every third year site inspection of the Fire House on May 3, and no issues were reported. A.J. Levari reported no progress so far in obtaining quotations for key fob access for the truck bay door. He will attempt to arrange a bucket truck for replacement of the exterior building lights. Lynn Burshtin reported that she is awaiting the audit annual report.

New Business: Michael Burshtin reported that former Commissioner Peter A. Micheletti, Sr. had passed away. Price quotations were obtained from Reliable Power Plus LLC, an authorized Kohler factory dealer for annual servicing of the Kohler building emergency generator, at a lower cost than the present supplier, and the following resolution was offered:

Resolution 2018-10 (Generator Servicing) - A motion was made by Michael Burshtin and seconded by A.J. Levari to award an annual servicing contract for the building Kohler model 80REZG emergency generator to Reliable Power Plus LLC in accordance with its quotation dated April 25, 2018 at an annual cost of \$350.00. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved. The Secretary will cancel the existing servicing agreement.

Michael Burshtin reported that there was never any response by the Buena Vista Twp EMS to the Fire District's letters of May and June 2017 requesting a revised agreement being necessary to receive any supplemental payments requested by the EMS. Therefore, no supplemental payments were made in 2017. There were also no budgeting requests to the Fire District made by EMS for the 2018 budget. In order to revive the process, it is recommended that Resolution 2017-14 and the draft revised agreement from last year be updated to the present and again submitted to the EMS. The following Resolution was then offered:

Resolution 2018-11: (BVT EMS Revised Agreement) - A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to revise the original 2000 agreement between Fire District 1 and Buena Vista Twp. EMS to incorporate a supplemental 2018 emergency appropriation of \$5,000.00 for providing daytime staffing, provide that Fire District 1 appropriations are only to be expended on EMS vehicles, equipment, and supplies, arrange an EMS invoicing process, provide quarterly documentation of EMS staff payments and responses, and for EMS to develop a documented proposal with detailed costs for transition to a paid squad with "soft" billing no later than November 1, and to authorize the Fire District officers to execute such an agreement. No supplemental payments will be made regarding 2017. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes. Motion was approved. A formal letter will be sent to BVT EMS to transmit the new agreement for their execution.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by A.J. Levari and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:00 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary