

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

January 9, 2018

The January 2018 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Stanley J. Tarquinio. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u>X</u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u>X</u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u>X</u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u>X</u>	Absent: <u> </u>
Stanley J. Tarquinio	Present: <u>X</u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for December:

Checking account - Buena Vista Twp. 4th quarter levy	\$ 61,256.00
Operating savings account	0.00
Reserve savings account	0.00

Interest for December:

Checking account	\$ 11.93
Operating savings account (bank statement not received)	-
Reserve savings account (bank statement not received)	-

Ending Balance for December 31 (including above deposits and interest):

Checking account (register balance)	\$ 162,695.23
Operating savings account (bank statement not received)	-
Reserve savings account (bank statement not received)	-

The Treasurer reported that the semi-annual automatic payment of \$41,075.00 from the checking account to USDA-Rural Development for the building payments took place on December 15. A motion was made by Mary Ann Micheletti and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - January bill	\$ 406.06
South Jersey Gas - January bill	550.68
Comcast - January bill	118.42
Impac Fleet/Mansfield Oil Co. - December truck fuel	238.26
Martine's Countryside Florist - accountant Jim Preziosi funeral	71.97
Emergency Equipment Sales - Inv. 17-1530, Pumper 12-10 repairs	1,529.24
Power Equipment Co. - Inv. 31752, building generator repairs	243.75
South Jersey Paper Products - Inv. P006361- paper supplies	91.78
Richland General Store - Building maintenance	402.46
Total:	\$ 3,652.62

The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2017-21. A motion was made by Michael Burshtin and seconded by A.J. Levari to pay all bills. Roll Call: L. Burshtin

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- Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes, Tarquinio - Yes. Motion was approved.

Old Business: Treasurer Lynn Burshtin reported that the Narcan drug overdose kits have been ordered.

New Business: The Secretary reported that the NJ DCA had not yet returned the final adopted 2018 budget submitted last month. The 2018 fleet insurance cards have been placed in the trucks. A.J. Levari is arranging for the vehicle annual servicing at Berco as weather permits.

The Treasurer reported that our long-time accountant James Preziosi of Preziosi Nicholson and Associates passed away suddenly on January 1. She is working with his office to continue servicing our account, and is assembling the 2017 files for audit. Stanley Tarquinio reported that he is still awaiting an updated price quotation for installation of a truck bay door key fob access system, and hopes to receive it next month.

Correspondence: None

Public Comments: None

The Secretary announced that the 2018 annual election will be held on Saturday, February 17, 2018 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the term of office for A.J. Levari and Lynn Burshtin are expiring). The required legal advertisements have been issued.

There being no further business, a motion was made for adjournment by Michael Burshtin and seconded by A.J. Levari. All members present voted in the affirmative. Meeting adjourned at 8:10 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary