

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

June 13, 2017

The June 2017 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:35 PM by Chairman Stanley J. Tarquinio. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> </u>	Absent: <u> X </u>
Andrew (A.J.) Levari III	Present: <u> </u>	Absent: <u> X </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>
Stanley J. Tarquinio	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Stanley Tarquinio to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

<u>Deposits for May:</u>	
Checking account - BVT 1 st quarter tax levy	\$ 61,256.00
Operating savings account	None
Reserve savings account	None
 <u>Interest for May:</u>	
Checking account	\$ 11.61
Operating savings account	15.28
Reserve savings account	5.04
 <u>Ending Balance for May 31 (including above deposits and interest):</u>	
Checking account (register balance)	\$ 130,622.78
Operating savings account	71,958.76
Reserve savings account	23,722.55

The Treasurer reported that on May 3 the first quarter tax receipts from Buena Vista Township in the amount of \$61,256.00 was deposited. On June 15 the semi-annual payment of \$41,075.00 to USDA-Rural Development for the building loan payment will automatically be deducted from the checking account. A motion was made by Stanley Tarquinio and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - May bill	\$ 367.31
Buena Family Practice - Inv. 41853, Mazzio physical	70.00
South Jersey Gas - May bill	40.00
Comcast - May bill	115.18
Daily Journal - Inv. 5894209, audit legal ad	289.32
LandPro Landscaping - Inv. 3051, April lawn and Spring cleanup	1,090.00
MASE Concepts - Inv. 1436, radio for Tanker-Pumper	4,015.00
Print-Signs and Designs - Inv. 37793, plaque and lettering for Tanker-Pumper	808.00
MAB Cleaning Services - Inv. 1227,1228, March and April cleaning	750.00
Preziosi Nicholson and Assoc. - Inv. 10208, 2017 budget and 2016 audit	4,400.00
Impac Fleet/Mansfield Oil Co. - May truck fuel	89.01
Spotted Dog Technologies - Inv. 10014224, dispatch reporting renewal	300.00

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Buena Vista Twp EMS - 1st supplemental emergency appropriation	2,500.00
Rosenbauer South Dakota LLC - Inv. 52517, Change Order 8, mid-point inspection	2,089.00
Richland General Store - building maintenance	37.44
Total:	\$ 16,960.26

The Rosenbauer invoice was for the tanker-pumper Change Order which was previously approved by resolution. A motion was made by Mary Ann Micheletti and seconded by Stanley Tarquinio to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Absent, Levari - Absent, Micheletti - Yes, Tarquinio - Yes. Motion was approved.

Old Business: Lynn Burshtin reported no response yet for the insurance claim filed for the damaged 5" hose and couplings.

Buena Vista Twp EMS: Following the May meeting, the Fire District chairman sent a letter dated May 12, 2017 to Buena Vista Township EMS president Ronald Ruggeri (with copies to the Township and other Fire Districts), stating the Fire District's agreement to approve a supplemental 2017 emergency appropriation of \$5,000.00 in two installments to Buena Vista Twp. EMS for providing daytime staffing, provided that a revised agreement is established between the Fire District and EMS which contains the salient points identified in Resolution 2017-13. No response has yet been received from the EMS. The Fire District was then copied on a letter dated May 30, 2017 from Mayor Chuck Chiarello of Buena Vista Township to the BVT EMS, stating that the Township fully accepts the terms and conditions contained in the Fire District's letter to the EMS. The Fire District has therefore drawn up an update to its 2000 agreement with the BVT EMS to reflect the terms contained in Resolution 2017-13. The following Resolution was then offered:

Resolution 2017-14: (BVT EMS Revised Agreement) - A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve an updated agreement between Fire District 1 and Buena Vista Twp. EMS to incorporate a supplemental 2017 emergency appropriation of \$5,000.00 for providing daytime staffing, provide that Fire District 1 appropriations are only to be expended on EMS vehicles, equipment, and supplies, arrange an EMS invoicing process, provide quarterly documentation of EMS staff payments and responses, and for EMS to develop a documented proposal with detailed costs for transition to a paid squad with "soft" billing no later than November 1, and to authorize the Fire District officers to execute such an agreement. Roll Call: L. Burshtin - Yes, M. Burshtin - Absent, Levari - Absent, Micheletti - Yes, Tarquinio - Yes. Motion was approved. A formal letter will be sent to BVT EMS to transmit the new agreement for their execution, upon which the first 2017 supplemental payment of \$2,500.00 will be released.

New Business: Tanker-Pumper fire apparatus: Lynn Burshtin reported that Commissioner Michael Burshtin was performing the Rosenbauer tanker-pumper (Job 21635) final inspection on June 12-13 at the factory in Lyons, SD, and that all systems were being tested. Delivery is expected around the end of June.

Stanley Tarquinio reported that the air conditioning systems had failed on both Pierce pumpers 12-10 and 12-11, and one unit will require a replacement compressor. Total repair cost was estimated to be \$1,211.00 for one truck and \$140.00 for the other, and the Commissioners were in agreement to proceed with the repairs.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:10 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary