

Buena Vista Township Fire District No. 1 Minutes of Meeting

July 11, 2017

The July 2017 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Stanley J. Tarquinio. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>
Stanley J. Tarquinio	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Stanley Tarquinio to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

<u>Deposits for June:</u>		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
 <u>Interest for June:</u>		
Checking account	\$	8.64
Operating savings account		14.79
Reserve savings account		4.87
 <u>Ending Balance for June 30 (including above deposits and interest):</u>		
Checking account (register balance)	\$	72,596.16
Operating savings account		71,973.55
Reserve savings account		23,727.42

The Treasurer reported that on June 15 the semi-annual payment of \$41,075.00 to USDA-Rural Development for the building loan payment was automatically deducted from the checking account. A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - June bill	\$	474.63
Michael L. Burshtin - Rosenbauer final inspection trip, June 12-13		1,012.25
Continental Fire and Safety - Inv. G3454, new tanker capital equipment		2,990.00
Comcast - June bill		116.14
E Pro - Inv. 62117, air conditioner repair 12-10, 12-11		1,165.74
MAB Cleaning Services - Inv. 1233,1234, May and June cleaning		750.00
Impac Fleet/Mansfield Oil Co. - June truck fuel		170.20
Buena Vista Twp EMS - 2nd quarter appropriation		5,000.00
Richland General Store - building maintenance		<u>123.38</u>
Total:	\$	11,802.34

The Treasurer cautioned that we have already reached our budget estimate for the vehicle acquisition costs, and the budget is running very tight for the remainder of the year. She must be notified before any purchase

Buena Vista Township Fire District Number 1
Minutes of Meeting - July 11, 2017

is made above \$50 to verify its budget allocation. A motion was made by Mary Ann Micheletti and seconded by Stanley Tarquinio to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes, Tarquinio - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported no response yet for the insurance claim filed for the damaged 5" hose and couplings; he will visit the insurance agent to find out the status. There was also no response from Buena Vista Twp. EMS regarding the new agreement letter sent last month, so the first supplemental payment was not yet sent.

New Business: Tanker-Pumper fire apparatus: Michael Burshtin reported on the Rosenbauer tanker-pumper (Job 21635) final inspection he performed on June 12-13 at the factory in Lyons, SD. Due perhaps to a change in production manager immediately following the April mid-point inspection, he found those mid-point changes were not incorporated. Their late addition will cause a delay in delivering the truck until the weekend of July 16. Some additional minor changes were made to the truck at the final inspection, such as some additional handholds, and there will be a no-cost final change order for these last additions. The overall quality of workmanship was good, but he noted that the loose equipment such as the front bumper line gated wye were not mounted for the inspection. After review of the equipment list by the Fire Chief and officers, requests for quotations were issued for equipment to furnish the new truck in accordance with the NFPA 1901 specification for tanker apparatus. The lowest prices were from Continental Fire and Safety, and the equipment has been ordered. No response has yet been received regarding the FEMA Assistance to Firefighters grant application filed in November 2016.

Stanley Tarquinio reported that the air conditioning systems were repaired on Pumpers 12-10 and 12-11. Pumper 12-11 will need its mobile radio adjusted for better reception.

Correspondence: None

Public Comments: Anthony H. Monfredo, the Richland Fire Company President and representative BVT EMS trustee, reported on the recent EMS trustee meeting. The EMS is starting to make the transition to a paid operation, and will hire part-time EMTs for weekday daytime coverage. An eventual total of 20 staff is envisioned. Once staff is in place and the State certifies the ambulance, 'soft' billing of patients with insurance coverage can begin with a third-party provider performing the billing and payroll work. Billing will be waived for patients without insurance. The budget is being based upon 600 paid runs/year, but this number may be running even higher. The goal is to transition into a self-supporting EMS operation by 2019. He will keep the Fire Commissioners advised of continuing developments.

There being no further business, a motion was made for adjournment by Michael Burshtin and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:35 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary