

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

January 10, 2017

The January 2017 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Stanley J. Tarquinio. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>
Stanley J. Tarquinio	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for December:

Checking account - Buena Vista Twp. 4th quarter levy	\$ 47,552.25
Operating savings account - interest from Reserve account	295.00
Reserve savings account - 2016 Capital outlay per budget	14,868.00

Interest for December:

Checking account	\$ 14.55
Operating savings account	27.66
Reserve savings account	30.44

Ending Balance for December 31 (including above deposits and interest):

Checking account (register balance)	\$ 151,117.46
Operating savings account	130,735.30
Reserve savings account	143,670.11

The Treasurer reported that, in accordance with Resolution 2016-27, on December 1 \$14,868.00 was transferred from the Operating savings account to the Reserve savings account, as 2016 capital outlay reserve funds in accordance with the approved 2016 budget. On December 7, the Buena Vista Twp. 4th quarter tax levy in the amount of \$47,552.25 was received and deposited. On December 10, the Reserve savings account accumulated January-November interest in the amount of \$295.00 was transferred to the Operating savings account (while the principal funds are restricted, the interest is classified as unrestricted funds). The December interest will be transferred when posted. The semi-annual automatic payment of \$41,075.00 from the checking account to USDA-Rural Development for the building payments took place on December 15. A motion was made by Mary Ann Micheletti and seconded by Stanley Tarquinio to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - January bill	\$ 478.92
South Jersey Gas - January bill	437.77
Comcast - estimated January bill	136.61
Impac Fleet/Mansfield Oil Co. - December truck fuel	340.27
Atlantic Co. Firefighters Assoc. - Inv. 2017-037, dues	63.00
MAB Cleaning Service - Inv. 1211, Dec cleaning	375.00
Vineland Auto Electric - Inv. 309298, truck 12-11 floodlight bulbs	138.00

Buena Vista Township Fire District Number 1
Minutes of Meeting - January 10, 2017

Press of Atlantic City - legal ad for election	46.40
Staples - 12-29-16 photographic frames	19.98
Richland General Store - Building maintenance	33.77
Total:	\$ 2,069.72

The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2016-33. A motion was made by Stanley Tarquinio and seconded by A.J. Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes, Tarquinio - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that the Freightliner truck chassis for the Rosenbauer Pumper-Tanker fire apparatus has been manufactured and was delivered to the factory by the end of December. He returned to the Buena Regional School District the keys for the out-of-service high school fuel pump.

New Business: The Secretary reported that the NJ DCA had not yet returned the final adopted 2017 budget submitted last month. The Treasurer was assembling the 2016 files for audit.

Correspondence: None

Public Comments: None

The Secretary announced that the 2017 annual election will be held on Saturday, February 18, 2017 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the term of office for Stanley Tarquinio and Michael Burshtin are expiring). The required legal advertisements have been issued.

There being no further business, a motion was made for adjournment by Michael Burshtin and seconded by A.J. Levari. All members present voted in the affirmative. Meeting adjourned at 7:50 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary