

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

February 14, 2017

The February 2017 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Stanley J. Tarquinio. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u>    </u>
Mary Ann Micheletti-Levari	Present: <u>    </u>	Absent: <u> X </u>
Stanley J. Tarquinio	Present: <u> X </u>	Absent: <u>    </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Stanley Tarquinio and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

<u>Deposits for January:</u>		
Checking account	\$	None
Operating savings account - Dec. interest from Reserve account		30.44
Reserve savings account		None
 <u>Interest for January:</u>		
Checking account	\$	12.94
Operating savings account		27.76
Reserve savings account		30.51
 <u>Ending Balance for January 31 (including above deposits and interest):</u>		
Checking account (register balance)	\$	149,060.68
Operating savings account		130,793.50
Reserve savings account		143,670.18

The Treasurer reported that the Reserve savings account accumulated December interest in the amount of \$30.44 was transferred to the Operating savings account (while the principal funds are restricted, the interest is classified as unrestricted funds). A motion was made by Michael Burshtin and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - February bill	\$	565.62
South Jersey Gas - February bill		381.51
Comcast - February bill		79.11
Impac Fleet/Mansfield Oil Co. - February truck fuel		219.67
Buena Family Practice - Inv. 29160, 32588, 32590, Rullan, Axe, Allen physicals		300.00
Atlantic Co. Firefighters Assoc. - Inv. 2017-024, J. Green CPR class		40.00
Atlantic Co, Fire Chiefs Assoc. - Inv. 2017-036, dues		20.00
Airport Winsock Corp. - Inv. 9414		50.50
LandPro Landscaping - Inv. 3020, Sept.-Nov. lawn service		900.00
Berco Fleet Service - Inv. 4243, 12-11 seat valve		45.58
Tekk-Comm - Inv. 12704, portable radio chargers		166.00
US Postal Service - 2 coils stamps		98.00
Richland General Store - Building maintenance		66.56
<b>Total:</b>	<b>\$</b>	<b>2,932.55</b>

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The Treasurer noted that we were operating under a temporary budget in accordance with Resolution 2016-33. A motion was made by Stanley Tarquinio and seconded by A.J. Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Absent, Tarquinio - Yes. Motion was approved.

Old Business: None

New Business: Tanker-Pumper fire apparatus: The Treasurer reported that in the next few months, the Fire District will be making its substantial down payment and first year's lease-purchasing payment for the procurement of the new Rosenbauer Tanker-Pumper fire apparatus. In accordance with the 2017 budget, part of these payments will be made using \$120,000 of restricted funds, which must be authorized by resolution. The following resolution was then offered:

Resolution 2017-1: (Use of Restricted Funds) - A motion was made by Stanley Tarquinio and seconded by Lynn Burshtin to authorize the Fire District to transfer \$120,000.00 in the restricted funds account to the regular account, in accordance with the 2017 budget and voter approval at the 2016 annual election, for the down payment and financing of a Tanker-Pumper fire apparatus. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Absent, Tarquinio - Yes. Motion was approved.

The Secretary reported that the NJ DCA had returned the final adopted 2017 budget. The Treasurer submitted the 2016 files for audit.

A.J. Levari reported that on a recent fire response during extreme winds, Pumper 12-10 had its entire load of ten 100 foot lengths of 5 inch hose get blown out of the hose bed and dragged onto the highway. There were many holes abraded into the hose, and several Storz couplings shattered or were badly distorted. The Secretary requested that all damaged hose be saved for insurance adjustor investigation, and he will contact the insurance company.

Correspondence: None

Public Comments: None

The Secretary announced that the 2017 annual election will be held on Saturday, February 18, 2017 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the term of office for Stanley Tarquinio and Michael Burshtin are expiring). The required legal advertisements have been issued.

There being no further business, a motion was made for adjournment by Michael Burshtin and seconded by A.J. Levari. All members present voted in the affirmative. Meeting adjourned at 8:20 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary