

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

August 7, 2017

The August 2017 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Stanley J. Tarquinio. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> </u>	Absent: <u> X </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>
Stanley J. Tarquinio	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

<u>Deposits for July:</u>		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
 <u>Interest for July:</u>		
Checking account	\$	6.13
Operating savings account		15.28
Reserve savings account		5.04
 <u>Ending Balance for July 31 (including above deposits and interest):</u>		
Checking account (register balance)	\$	60,799.95
Operating savings account		71,988.83
Reserve savings account		23,732.46

A motion was made by Stanley Tarquinio and seconded by Michael Burshtin to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - July bill	\$	451.76
Berco Fleet Services - Inv. 72917, parts for 12-10 and siren on 12-11		307.84
Michael L. Burshtin - NJ title for 2017 Rosenbauer tanker		85.00
Michael L. Burshtin - computer memory and postage		114.79
South Jersey Gas - July bill		29.81
Vineland Auto Electric - Inv. 312020, 12-11 solenoid		100.18
Comcast - July bill		116.97
MASE Concepts - Inv. 1449, truck radio chargers		128.75
MASE Concepts - Inv. 1473, install radio on 12-19 2017 Rosenbauer tanker		836.93
Impac Fleet/Mansfield Oil Co. - July truck fuel		211.10
Buena Vista Twp - 2nd half JIF insurance appropriation		5,957.00
Richland General Store - building maintenance, truck repairs		<u>294.02</u>
Total:	\$	8,634.15

The Chairman and Treasurer again cautioned that we have already reached our budget estimate for the

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vehicle acquisition costs, and the budget is running very tight for the remainder of the year. The Treasurer must be notified before any purchase is made above \$50 to verify its budget allocation. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Absent, Micheletti - Yes, Tarquinio - Yes. Motion was approved.

Old Business: Lynn Burshtin reported that she responded to a request from the Buena Vista Twp Clerk for documentation regarding the insurance claim filed for the damaged 5" hose and couplings, and is awaiting the payment check. There was also no response from Buena Vista Twp EMS regarding the new agreement letter sent several months ago, so the first supplemental payment was not yet sent.

New Business: Tanker-Pumper fire apparatus: Michael Burshtin reported that the Rosenbauer tanker-pumper (Job 21635) was delivered to the Richland Fire Company on Sunday, July 16, and was titled the next day. It will be identified as 12-19, similar to the replaced tanker apparatus. The overall quality was found to be very good, but some minor issues were found as the truck was being fitted out, and are being forwarded to the dealership for resolution. Rosenbauer will provide a training session on the new vehicle. The initial equipment to outfit the truck from Continental Fire and Safety was delivered, and the dual band (VHF/UHF) mobile radio was installed.

No response has yet been received regarding the FEMA Assistance to Firefighters grant application filed in November 2016.

The Chairman again reminded the Fire Company leadership of the need to get approval for purchasing from the Fire Commissioners. The hydrant well pump was reported to have cracked its manifold in the well pit, and he will arrange to obtain bids and arrange for its repairs.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Michael Burshtin and seconded by Mary Ann Micheletti. All members present voted in the affirmative. Meeting adjourned at 8:00 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary