

**Buena Vista Township Fire District No. 1  
Minutes of Meeting**

October 10, 2017

The October 2017 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Stanley J. Tarquinio. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u>    </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u>    </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u>    </u>
Stanley J. Tarquinio	Present: <u> X </u>	Absent: <u>    </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary Ann Micheletti and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for September:

Checking account - JIF insurance hose claim payment	\$ 968.80
Checking account - 2 FEMA grant reimbursements	4,222.00
Operating savings account	None
Reserve savings account	None

Interest for September:

Checking account	\$ 4.50
Operating savings account	14.80
Reserve savings account	4.88

Ending Balance for September 30 (including above deposits and interest):

Checking account (register balance)	\$ 50,959.58
Operating savings account	72,018.92
Reserve savings account	23,742.38

The JIF insurance claim is a partial payment for the damaged 5" hose (an additional holdback amount will be paid later when the claim is closed out by the insurance company). Two payment requests were paid by FEMA for the Firefighters grant to equip the new Tanker. A motion was made by A.J. Levari and seconded by Mary Ann Micheletti to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - September bill	\$ 427.33
Alert-All Corp. - Inv. 217091015, fire prevention training	938.70
Automotive Parts Co. - Inv. 83075, 12-19 cleaning supplies	95.44
BVT EMS - 3rd quarter payment	5,000.00
South Jersey Gas - September bill	30.10
US Postal Service - PO Box 356 annual rent	88.00
Comcast - September bill	116.17
MASE Concepts - Inv. 1474, 1531, truck radio repairs, programming	561.24
Impac Fleet/Mansfield Oil Co. - September fuel	180.41
Richland General Store - building maintenance, truck repairs	<u>452.26</u>
Total:	\$ <u>7,889.65</u>

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A motion was made by Michael Burshtin and seconded by Mary Ann Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes, Tarquinio - Yes. Motion was approved.

Old Business: Tanker-Pumper fire apparatus: Michael Burshtin reported that the Rosenbauer local dealer, Defender, had the new tanker-pumper 12-19 included as part of their sales display at the 2017 state fire convention in Wildwood. The vehicle was awarded second prize statewide in the Tanker category at the annual memorial parade.

FEMA Grant: Lynn Burshtin reported that all of the equipment identified in the FEMA grant had competitive bids received, and awards were made to the lowest bidder. Some equipment has already been received and application made for reimbursement from FEMA. The NJ DCA is still processing the FEMA grant budget revision to the 2017 budget submitted last month. Due to excellent pricing, it is appearing that there will still be substantial grant funds remaining to purchase additional equipment, and will be discussed with FEMA.

New Business: The Treasurer reported that proposals were received for preparation of the 2017 audit and 2018 budget.

Resolution 2017-16: (Auditor) - A motion was made by Lynn Burshtin and seconded by A.J. Levari to authorize the Treasurer to award a professional services contract without competitive bidding pursuant to N.J.S.A. 40A:11-4 and 40A:11-5(1)(a)(l) to the firm of Preziosi, Nicholson and Associates, P.A., for the time period of November 2017 until October 2018, for the preparation of the 2017 audit and the 2018 budget, at a cost not to exceed \$4,400.00. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari - Yes, Micheletti - Yes, Tarquinio - Yes. Motion was approved. The Secretary will arrange for publication of a legal notice of contract award without competitive bidding.

Stanley Tarquinio reported that pumper 12-10 was found to have a substantial booster tank leak from corroded piping, and was brought to EES for repair. While in the shop, the rest of the piping system will also be tested for leaks.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by A.J. Levari and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:10 PM.

Respectfully Submitted: \_\_\_\_\_  
Michael L. Burshtin  
Secretary