

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

May 14, 2024

The May 2024 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Randall J. Knapp, Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for April:

Deposits:

Checking account	\$	68,981.25
Operating savings account		None
Reserve savings account		None

Interest:

Checking account	\$	4.82
Operating savings account		13.29
Reserve savings account		19.79

Ending Balance (including above deposits and interest):

Checking account (register balance)	\$	180,238.01
Operating savings account		108,136.41
Reserve savings account		160,972.68

A motion was made by Mary- Ann and seconded by Randall Knapp to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric-	\$	534.35
South Jersey Gas-		81.55
Comcast - Internet/phone bill		19.99
Comcast - Cable bill		154.31
Buena Vista Twp - 2023 JIF insurance		9,468.50
Impact Fleet/Mansfield Oil Co. - April truck fuel		511.78
Bank of America - P-Card (Nj annual filing fee, equipment assests)		909.80
FD Testing Services - Inv. 760, Annual testing of hose and ground ladders		2,077.50
T-Mobile - Inv. 982839172-21, truck tables internet		40.60
The Daily Journal - Inv. 0006303940, 2024 legal ad: Notice of Meetings		32.57
Active 911- Subscription Service		299.25
Inspira Health Network- Firefighter physical		105.00
Dival Safety Equipment- Inv. 3477330, Compressor breathing air test		145.00
MAB Cleaning- Inv. 1359, Building cleaning		375.00

Buena Vista Township Fire District Number 1
Minutes of Meeting - May 14, 2024

Insurance Agencies- Inv. 23745, Annual premium	440.40
Vineland Auto Electric- Inv. 340634, Annual Truck Electric servicing	3,001.48
Vineland Enviromental Labs- Inv. 113052, Testing of drinking water	150.00
Contintental Fire & Safety- Inv. R1718, Turnout Boots	253.00
Boat Safe US LLC- Boating Safety Course	1,170.00
Richland General Store - Building Maintenance	34.45
Total:	\$ 19,784.54

A motion was made by Randall Knapp and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, Knapp - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Randall Knapp reported that our final order of Scott X3 Pro SCBA's have arrived, and placed into service.

The Secretary announced that the 2024 ARPFFG is still being finilazed by the DCA.

New Business: The Secretary reported that our annual Ladder and Hose testing was completed on April 04, 2024 by FD Testing Services LLC.

The Secretary reported Engine 12-10, Engine 12-11, and Tender 12-19 will be receiving their annual pump testing towards the end of this upcoming month.

A request for proposals was issued for the 2024 property landscaping and two proposals were received. The commission has decided against using either bid and the fire company will assume the responsibility of lawn care.

The Chairman announced the Boating Safety Course is being held on Saturday May 18, 2024, for members to get certified.

The Secretary announced the Firehouse Generator and Garage doors will get their annual service in the next upcoming month.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Duke Levari and seconded by Mary Ann. All members present voted in the affirmative. Meeting adjourned at 8:40 PM.

Respectfully Submitted: _____
Randall J. Knapp, Jr.
Secretary