

# **Buena Vista Township Fire District No. 1** **Minutes of Meeting**

July 08, 2025

The July 2025 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Andrew Levari Jr.. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

## Roll Call

Linda M. Burshtin	Present: <u>X</u>	Absent: <u>      </u>
Randall J. Knapp, Jr.	Present: <u>X</u>	Absent: <u>      </u>
Andrew (Duke) Levari Jr.	Present: <u>      </u>	Absent: <u>X</u>
Andrew (A.J.) Levari III	Present: <u>      </u>	Absent: <u>X</u>
Mary Ann Micheletti-Levari	Present: <u>X</u>	Absent: <u>      </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Mary-Ann and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for June:

Deposits:		
Checking account -	\$	None
Operating savings account		None
Reserve savings account		None
Interest:		
Checking account	\$	9.71
Operating savings account		4.10
Reserve savings account		22.49
Ending Balance (including above deposits and interest):		
Checking account (register balance)	\$	211,627.72
Operating savings account		33,217.48
Reserve savings account		182,418.85

The semi-annual automatic withdraw payment from the checking account of \$41,075.00 to USDA-Rural Development for the building loan was made on June 16. A motion was made by Mary-Ann and seconded by Randall Knapp to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	\$	495.32
South Jersey Gas		58.87
Comcast - internet/phone		158.22
Comcast - cable		20.07
Impact Fleet/Mansfield Oil Co. - truck fuel		299.69
The Daily Journal- Inv.7118725, 2024 synopsis, notice of special meeting		264.70
Higbee's Powerwashing LLC- Inv.613, Building, floor power washing		700.00
T-Mobile- Inv. 982839172-35, truck tablets internet		53.40
Reliable Power Plus- Inv.10430052125, Building Generator Maintenance		400.00

Tony D's Auto Repair-Inv.3386,3399, 12-10,12-11 repairs	541.42
U.S> Bank Corporate Payment Systems-Inv.6071, building supplies	266.52
U.S. Postal Service, postage stamps	73.00
Richland General Store - Building maintenance	<u>11.99</u>

Total: \$ 3,343.20

A motion was made by Randall Knapp and seconded by Mary-Ann to pay all bills. Roll Call: L. Burshtin - Yes, R. Knapp - Yes, Levari, Jr. - Absent, Levari III - Absent, Micheletti - Yes. Motion was approved.

Old Business: Secretary Randall Knapp announced the company member injured on May 31, 2025 has not returned to full duty as of now, they continue physical therapy and have been placed on light duty.

The Secretary reported the building generator was serviced.

12-11 was repaired from the coolant leak.

The fire district website was repaired and is now functional again.

The lawyer, and bond council are still working on getting the application finalized for The Local Finance Board in reference to purchasing the new firetruck.

New Business: The Secretary reported the trucks annual pump testing will take place in August.

The Secretary reported a personnel reprimand that was documented in accordance with the fire companies policies.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary-Ann and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 08:00 PM.

Respectfully Submitted: \_\_\_\_\_  
Randall J. Knapp, Jr.  
Secretary