

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

January 10, 2023

The January 2023 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: X	Absent:
Michael L. Burshtin	Present: X	Absent:
Andrew (Duke) Levari Jr.	Present: X	Absent:
Andrew (A.J.) Levari III	Present: X	Absent:
Mary Ann Micheletti-Levari	Present:	Absent: X

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Lynn Burshtin and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for December:

Deposits:

Checking account	\$	None
Operating savings account - BVT 4th Quarter tax levy		66,564.25
Reserve savings account		None

Interest:

Checking account	\$	7.31
Operating savings account		13.16
Reserve savings account		17.77

Ending Balance (including above deposits and interest):

Checking account (register balance)	\$	129,223.50
Operating savings account		129,043.21
Reserve savings account		139,529.29

The 4th quarter tax payment from Buena Vista Township for \$66,564.25 was received and deposited into the Operating savings account on December 13. The semi-annual automatic payment of \$41,075.00 from the checking account to USDA-Rural Development for the building payments took place on December 15. A motion was made by Michael Burshtin and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	\$	451.81
South Jersey Gas		600.92
Comcast - internet/phone		150.99
Comcast - internet/phone supplement		18.29
Comcast - cable		18.49
MAB Cleaning Service - Inv. 1327, 1328, 1329, Oct-Dec cleaning		1,125.00
Vineland Auto Electric - Inv. 335678, 3 batteries for Tanker 12-19		445.98
Vineland Auto Electric - Inv. 335737, 335810, repair 12-19 charger, portable charger		1,621.76
Impact Fleet/Mansfield Oil Co. - truck fuel		282.78
Bank of America - P-card, hand tools		129.80
Continental Fire & Safety - Inv. M5107, 3 gal Stihl fuel, 3 sets saw PPE, 11 boxes gloves		689.63
T-Mobile - Inv. 982839172, truck tablet internet		33.60
Vineland Daily Journal - Inv. 5543650, election legal ad		59.22
Richland General Store - truck supplies		35.78
Total:	\$	5,664.05

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A motion was made by A.J. Levari and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Absent. Motion was approved.

Old Business: Secretary Michael Burshtin announced that the NJ Department of Community Affairs on January 9 formally issued the American Rescue Plan Firefighter grant agreement for \$45,000.00 with local match of \$7,500 to the Fire District for purchase of replacement Self-Contained Breathing Apparatus (SCBAs), and he is handling setting up the agreement in the New Jersey SAGE system. All 800 MHz portable radios are being reprogrammed to the new Atlantic County talk groups. The 2023 Buena Vista Township fleet insurance cards have been placed in the vehicles. A.J. Levari will handle the Tanker 12-19 recall from Freightliner for engine computer reprogramming.

New Business: Treasurer Lynn Burshtin noted that we were operating under a temporary budget in accordance with Resolution 2022-28. The final adopted 2023 budget was not yet returned from the NJ DCA. The records are being assembled for the 2022 audit. The natural gas costs have recently increased. A.J. Levari has found that Berco, our regular truck service shop, is very overloaded with work and could not yet schedule our annual vehicle servicing, and he will investigate alternative shops.

Michael Burshtin was notified by Fire Chief Anthony Monfredo that the hydrant well pump stopped working during the severe freeze over Christmas week. Our well driller D'Agostino's Water Solutions, LLC worked on the pump on January 9 and 10. They found that the wire connections in the well pit were corroded (one phase was open circuit) and were replaced, and the pressure relief valve failed partially open, flooding the pit and wiring. A new valve needs to be ordered, and will be installed in a few days. A temporary test found that the pump now operates properly.

Correspondence: None

Public Comments: None

The Secretary announced that the 2023 annual election will be held on Saturday, February 18, 2023 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the term of office for Michael L. Burshtin and Andrew J. Levari, Jr. are expiring).

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 7:55 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary