

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

February 14, 2023

The February 2023 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Acting Chairman Mary Ann Micheletti-Levari. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> </u>	Absent: <u> X </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Duke Levari and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for January:

Deposits:		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None
Interest:		
Checking account	\$	5.52
Operating savings account		16.44
Reserve savings account		17.78
Ending Balance (including above deposits and interest):		
Checking account (register balance)	\$	123,564.97
Operating savings account		129,059.65
Reserve savings account		139,547.07

A motion was made by Mary Ann Micheletti and seconded by Michael Burshtin to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - February bill	\$	375.92
South Jersey Gas - February bill		404.10
Comcast - February internet/phone bill		153.33
Comcast - February cable bill		21.49
Impact Fleet/Mansfield Oil Co. - January truck fuel		239.33
Bank of America - P-card - Truck bay computer and monitor		439.88
Continental Fire & Safety - Inv. P1063, 1 pair boots		599.00
Crown Trophy - Inv. 36223 - Gear rack and accountability tags		182.72
D'Agostino's Water Solutions - Inv. 21641, Hydrant pump repairs		1,160.00
DiVal Safety Equipment - Inv. 3232314, Quarterly cascade compressor air test		145.00
Eric. M. Krise Electrical - Inv. 83655 - Briefing room electrical repairs		<u>647.15</u>
Total:	\$	4,367.92

A motion was made by Michael Burshtin and seconded by Mary Ann Micheletti to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

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Old Business:

Secretary Michael Burshtin reported that all hydrant well repairs were completed, and the pump operates satisfactory. It appeared that the pump did not freeze, but was briefly operated likely more than once with the outlet valves closed, cycling the pressure relief valve until it stuck partially open. The new pressure relief valve was adjusted to a high release pressure. The original tires were replaced on the 2008 Pierce Contender pumper 12-11. Treasurer Lynn Burshtin announced that the annual JIF insurance premium will be \$13,439.18 and is due on June 30.

The NJ Department of Community Affairs on February 6 formally countersigned and issued Grant 2022-04989-0593-00 in the NJ SAGE internet system for the American Rescue Plan Firefighter grant to the Fire District, for purchase of replacement Self-Contained Breathing Apparatus (SCBAs). The grant amount is \$45,000 with local match of \$7,500, for a total program amount of \$52,500. The award period is December 5, 2022 through December 31, 2023. Secretary Michael Burshtin and Treasurer Linda Burshtin are the points of contact.

Two sets of Scott X3 SCBA's, masks and air bottles were purchased under the state contract for \$16,446.00 at the December 13, 2022 meeting for the models specified by the Richland Fire Chief Anthony Monfredo. That purchase would be reimbursable under the grant. Lynn Burshtin reported that sufficient grant and local match funds currently exist for the purchase of 4 additional sets of SCBA's and masks and a total of 10 air bottles sufficient to provide a spare air bottle for all six SCBA's. The regional Scott SCBA distributor, DiVal Safety Equipment (formally Mid-Atlantic Fire & Air) was contacted for a price proposal, and submitted proposal VF104 for four Scott X3 Pro SCBAs, ten 4,500 psi 45 minute carbon fiber air cylinders, and four AV3000 HT face pieces, at a total cost of \$39,882.00 reflecting the NJ State Contract price and including a customer loyalty discount. The following resolution was then offered:

Resolution 2023-1: (Four Scott X3 Pro SCBAs) - A motion was made by Michael Burshtin and seconded by Duke Levari to award a purchase to DiVal Safety Equipment in accordance with their proposal VF104 for four Scott X3 Pro SCBAs, ten 4,500 psi 45 minute carbon fiber air cylinders, and four AV3000 HT face pieces, at a total cost not to exceed \$39,882.00 reflecting the NJ State Contract price and including a customer loyalty discount. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

New Business: Michael Burshtin reported that the old truck bay computer was replaced with a new computer and monitor. Treasurer Lynn Burshtin reported that the final adopted 2023 budget was returned this afternoon from the NJ DCA. The financial records were submitted to the accountant for the 2022 audit.

Michael Burshtin reported that the Fire District in November sent a letter to Atlantic County Executive Dennis Levinson inquiring about the possibility of a donation of a suitable 4 wheel drive service vehicle to the Fire District, and received a reply that this would be investigated. On January 23 the Fire District was contacted by Greg Brookins, the Department Head for the Atlantic County Department of Public Works that there were several candidate vehicles available for examination. A.J. Levari, Duke Levari and Michael Burshtin performed an inspection on February 1, and found one vehicle of interest. This was County vehicle #0608, 2004 Ford Excursion four wheel drive SUV, number 2508, VIN 1FMNU41S24EC92448, which was recently retired from the Emergency Management department and still equipped with lights, siren, storage racks, etc. It was said to be in good mechanical condition. The Fire District was advised that if interested in the vehicle, a resolution was needed accepting the donation from Atlantic County. The Fire Commissioners were in agreement to acquire this vehicle by donation from the County, and the following resolution was offered:

Resolution 2023-2: (Atlantic County Vehicle) - A motion was made by Michael Burshtin and seconded by Duke Levari WHEREAS, the County of Atlantic, NJ has offered to donate to Buena Vista Township Fire District 1 a used 2004 Ford Excursion vehicle, VIN 1FMNU41S24EC92448 to assist the Fire District in providing services to its citizens and otherwise to perform work necessary for the Fire District, and WHEREAS, the Board of Fire Commissioners of Buena Vista Township Fire District 1 finds it is in the best interests of the Fire District to accept the vehicle which will promote the general welfare of the Fire District, and WHEREAS, the County of Atlantic has conveyed to the Fire District that the County is the lawful owner of said vehicle, and that the County has the legal authority to donate said vehicle to the Fire District without

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charge; NOW, THEREFORE BE IT RESOLVED, that the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 hereby authorizes and accepts the donation of a used 2004 Ford Excursion vehicle, VIN 1FMNU41S24EC92448 from the County of Atlantic. BE IT FURTHER RESOLVED that the Secretary of the Fire District is hereby directed to promptly submit to the County of Atlantic a certified true copy of this resolution. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

Buena Vista Township notified the Fire District that Atlantic County requested the Township to state its position on the establishment of a countywide fire dispatch system, and the Township requested the Fire District's position on the matter. The Fire Commissioners after discussions with Richland Fire Chief Anthony Monfredo were in agreement with its establishment.

Correspondence: None

Public Comments: None

The Secretary announced that the 2023 annual election will be held on Saturday, February 18, 2023 from 2:00 PM until 9:00 PM in accordance with law. Two Commissioner positions for a full term of three years will be up for election (the term of office for Michael L. Burshtin and Andrew J. Levari, Jr. are expiring).

There being no further business, a motion was made for adjournment by Michael Burshtin and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:05 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary