

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

October 10, 2023

The October 2023 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> _____ </u>
Randall J. Knapp, Jr.	Present: <u> X </u>	Absent: <u> _____ </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> _____ </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> _____ </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> _____ </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: The Treasurer reported the following for September:

Deposits:

Checking account - Buena Vista Twp 3rd quarter tax levy	\$ 66,564.25
Operating savings account	None
Reserve savings account (2023 Reserve for Capital Outlay)	21,145.00

Interest:

Checking account	\$ 6.03
Operating savings account	14.80
Reserve savings account	18.35

Ending Balance (including above deposits and interest):

Checking account (register balance)	\$ 184,196.00
Operating savings account	108,041.94
Reserve savings account	160,814.26

The third quarter tax levy from Buena Vista Township was received and deposited on September 12, and the 2023 supplemental fire service payment was received and deposited on September 25. A motion was made by Randall Knapp and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	\$ 451.68
South Jersey Gas	43.19
Comcast - internet/phone	155.00
Comcast - cable	20.00
Continental Fire & Safety - Inv. MP3803, equipment mounting straps	230.00
Impact Fleet/Mansfield Oil Co. - truck fuel	335.97
US Postal Service - annual PO Box rent	118.00
T-Mobile - Inv. 982839172, 3 months initial invoices	40.60
Alert-All Corp. - Inv. 223091132, fire prevention materials	1251.80
Witmer Public Safety- Inv. 32825, mounting brackets	203.05
Bank of America- P-Card (Renewal of N.J. filing fee)	63.00
The Daily Journal- Inv. VIN-115984, legal ad	33.09
Richland General Store - building maintenance	<u>26.98</u>
Total:	\$ 2,972.36

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Old Business: Secretary Randall Knapp reported the scott packs have an estimated delivery date of December 11, 2023.

The Secretary reported all of the trucks have been running excellent after the repairs and services have been made.

New Business: The Secretary reported that Buena Vista Township requested an updated roster, and MVR Forms to be updated which has been completed, and submitted.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Randall Knapp. All members present voted in the affirmative. Meeting adjourned at 8:05 PM.

Respectfully Submitted: _____
Randall J. Knapp, Jr.
Secretary