

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

May 9, 2023

The May 2023 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Randall J. Knapp, Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: <u> </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Duke Levari and seconded by Mary Ann Micheletti to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for April:

Deposits:		
Checking account	\$	None
Operating savings account		None
Reserve savings account		None

Interest:		
Checking account	\$	2.00
Operating savings account		15.92
Reserve savings account		17.21

Ending Balance (including above deposits and interest):		
Checking account (register balance)	\$	42,939.43
Operating savings account		129,106.86
Reserve savings account		139,598.12

A motion was made by Randall Knapp and seconded by A.J. Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric-	\$	404.93
South Jersey Gas-		75.41
Comcast - Internet/phone bill		19.95
Comcast - Cable bill		153.22
Robert Krause- Safety Officer training class		60.00
Buena Vista Twp - 2023 JIF insurance		13,439.18
Impact Fleet/Mansfield Oil Co. - April truck fuel		90.87
Bank of America - P-Card (Ford Excursion parts)		102.06
Campbell Supply Co. - Inv. R021003703:01, Truck 12-19 service and repairs		922.98
FD Testing Services - Inv. 674, Annual testing of hose and ground ladders		1,968.85
Atlantic Co. Firefighters Assoc.-Inv. 2023-028 dues		100.00
Atlantic Co. Fire Chief's Assoc.-Inv. 2023-029 dues		20.00

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T-Mobile - Inv. 982839172-10, truck tables internet	33.60
Rudy Cinotti Electrical Contractor- Inv. 2037, (Repairs to parking lot light fixture)	172.00
The Daily Journal - Inv. 0005486952, 2023 legal ad: Notice of Meetings	40.89
The Daily Journal - Inv. 0005486952/2, 2023 legal audit, second printing	111.60
Richland General Store - Parts for repairs of trucks	27.12
Total:	\$ 17,742.66

A motion was made by A.J. Levari and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, Knapp - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Randall Knapp reported that Tender 12-19 completed its recall repair, and service from Campbell's supply company.

Secretary Randall Knapp announced the first order containing, two Scott X3 Pro SCBA's, ordered in December 2022, have arrived. Fire company ID stickers have been installed on them. They will be placed in service after a company drill is completed to ensure all members are proficient with the new equipment.

The second order of SCBA's have an estimated ship date of June 20, 2023.

2004 Ford Excursion is waiting on parts to be delivered.

New Business: The Secretary reported that our annual Ladder and Hose testing was completed on April 21, 2023 by FD Testing Services LLC.

The Secretary reported Engine 12-10, Engine 12-11, and Tender 12-19 will be receiving their annual pump testing on May 26, 2023.

A request for proposals was issued for the 2023 property landscaping and two proposals were received. The lowest cost proposal was received from LandPro Landscaping LLC and the following resolution was offered:

Resolution 2023-13: (2023 Landscaping) - A motion was made by A.J. Levari and seconded by Randall Knapp to award the 2023 landscaping to LandPro Landscaping LLC based upon their proposal number 151 of April 18, 2023. Roll Call: L. Burshtin - Yes, Knapp - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Resolution 2023-14:(Purchasing Card)- A motion was made by Lynn Burshtin and seconded by A.J. Levari to obtain an additional P- Card for Secretary Randall Knapp, to purchase necessary items. Roll Call: L. Burshtin - Yes, Knapp - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Randy Knapp and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:20 PM.

Respectfully Submitted: _____
Randall J. Knapp, Jr.
Secretary