

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

June 14, 2022

The June 2022 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Chairman Andrew J. Levari III. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: _____
Michael L. Burshtin	Present: <u> X </u>	Absent: _____
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: _____
Andrew (A.J.) Levari III	Present: <u> X </u>	Absent: _____
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: _____

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by A.J. Levari and seconded by Duke Levari to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following for May:

Deposits:

Checking account	\$	None
Operating savings account		None
Reserve savings account		None

Interest:

Checking account	\$	7.30
Operating savings account		10.64
Reserve savings account		15.07

Ending Balance (including above deposits and interest):

Checking account (register balance)	\$	167,045.78
Operating savings account		83,556.71
Reserve savings account		118,268.77

A motion was made by Mary Ann Micheletti and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric	\$	427.01
South Jersey Gas		80.43
Comcast - internet/phone		150.75
Comcast - cable		18.49
Richard M. Braslow, Esq. - Inv. 3312, legal services		1,190.00
Buena Vista Twp - 2022 JIF insurance		12,530.70
FD Testing Service - Inv. 578, hose and ladder testing		1,908.80
DiVal Safety Equipment - Inv. 3095590, SCBA compressor air test		145.00
DiVal Safety Equipment - Inv. 3105413, 3111262, 3 pair boots, 4 pair gloves		1,335.00
Impact Fleet/Mansfield Oil Co. - truck fuel, less credit memo		484.36
MAB Cleaning Service - Inv. 1320, 1321, April-May cleaning		750.00
V.E. Ralph & Son - Inv. 437088, AED battery		135.20
Bank of America - P-Card (computer video adapter)		30.98
Richland General Store - Building maintenance		<u>80.93</u>
Total:	\$	19,267.65

Buena Vista Township Fire District Number 1
Minutes of Meeting - June 14, 2022

A motion was made by Duke Levari and seconded by Mary Ann Micheletti to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that the Richland Volunteer Fire Company has updated the member qualification requirements in its Bylaws as recommended by our solicitor Richard Braslow. The suspended Fire Company member has moved out of the service area, and are awaiting a letter of resignation. New door key fobs and ID numbers have been assigned to all Fire Company members. Tanker 12-19 master pressure gauge was reported to be sticking, and a replacement has been ordered. A larger SDS binder has been ordered.

New Business: Assistant Fire Chief Anthony Mazzio presented several cost estimates from T-Mobile for electronic NFIRS fire incident reporting, basically by using internet-connected devices in each truck. Proposals for both tablet devices and iPad devices were reviewed, and all Commissioners were in agreement to use the tablet concept due to its significant cost savings. Cases and holders would be used to protect the devices. The following resolution was then offered:

Resolution 2022-14: (Tablets) - A motion was made by Lynn Burshtin and seconded by Mary Ann Micheletti to use T-Mobile tablets, and not iPads, for electronic NFIRS reporting, due to its significant cost savings. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

The Secretary announced that the NJ Department of Community Affairs had just announced a 2022 American Rescue Plan Firefighter Grant program, for grants up to \$75,000 for Covid-related equipment, with applications due August 13. He was able to obtain verification from DCA that SCBA equipment was included. The Commissioners were in agreement to apply for the maximum amount of \$75,000 for replacement 4500 psi SCBA equipment which will need to be obtained in the next two years.

Resolution 2022-15: (American Rescue Plan Firefighter Grant) - A motion was made by Duke Levari and seconded by Mary Ann Micheletti to authorize the Fire District to submit to the NJ Department of Community Affairs an American Rescue Plan Firefighter Grant application for \$75,000 for acquisition of replacement SCBA apparatus, and that the Chairman and Secretary are authorized to execute all required documents. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Yes, Micheletti - Yes. Motion was approved.

The Commissioners were in agreement that the Richland Volunteer Fire Company was responsible for the direct oversight and supervision of its Fire Company members via its Bylaws and Rules.

Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Mary Ann Micheletti and seconded by Lynn Burshtin. All members present voted in the affirmative. Meeting adjourned at 8:15 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary