

**Buena Vista Township Fire District No. 1
Minutes of Meeting**

October 12, 2021

The October 2021 meeting of the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 at the Richland Fire House was called to order at 7:30 PM by Acting Chairman Mary Ann Micheletti. Public notice of this meeting was sent to the Vineland Daily Journal and the Press of Atlantic City newspapers for publication as prescribed by law. All requirements of the Open Public Meeting Act have been achieved for this meeting in compliance with the Sunshine Law.

Roll Call

Linda M. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Michael L. Burshtin	Present: <u> X </u>	Absent: <u> </u>
Andrew (Duke) Levari Jr.	Present: <u> X </u>	Absent: <u> </u>
Andrew (A.J.) Levari III	Present: <u> </u>	Absent: <u> X </u>
Mary Ann Micheletti-Levari	Present: <u> X </u>	Absent: <u> </u>

Review of Prior Meeting's Minutes: The minutes of the previous meeting were reviewed. A motion was made by Duke Levari and seconded by Lynn Burshtin to approve the minutes as presented, and all members present voted in the affirmative.

Treasurer's Report: Treasurer Lynn Burshtin reported the following:

Deposits for September:	
Checking account - Buena Vista Twp 3rd quarter tax levy	\$ 62,506.25
Checking account - Buena Vista Twp supplemental fire service	821.19
Operating savings account	None
Reserve savings account - 2021 capital outlay reserve	21,145.00

Interest for September:	
Checking account	\$ 5.81
Operating savings account	12.55
Reserve savings account	12.31

Ending Balance for September 30 (including above deposits and interest):	
Checking account (register balance)	\$ 192,530.48
Operating savings account	83,473.32
Reserve savings account	118,150.72

The 2021 supplemental fire service payment and the third quarter tax levy from Buena Vista Township was received and deposited on September 28. A transfer of \$21,145.00 was made from the Operating savings account to the Reserve savings account for the 2021 Reserve for Capital Outlay in accordance with Resolution 2021-14. A motion was made by Michael Burshtin and seconded by Duke Levari to approve the Treasurer's Report, and all members present voted in the affirmative.

Bills: The following bills were presented for payment:

Atlantic City Electric - October bill	\$ 418.12
South Jersey Gas - October bill	38.29
Comcast - October internet/phone bill	150.32
Comcast - October cable bill	17.47
Bank of America - P-card, Shop Vac filter	16.51
Continental Fire & Safety - Inv. L2313, 3 sets of turnout coats and pants	7,593.00
Impact Fleet/Mansfield Oil Co. - September truck fuel	145.00
Alert-All Corp - Inv. 220190839, fire prevention handouts	853.70
Ambient Comfort - Inv. S-44011, pre-season service all heaters	360.00
MAB Cleaning Service - Inv. 2968413, July-Aug cleaning	750.00
Atlantic Co. Firefighters Assoc - Inv. 202058, FF1 and FF2 (Minevini, Nelson) training	341.00
US Postal Service - annual post office box rent	100.00
Continental Fire & Safety - Inv. L4636, 2 gals chainsaw fuel	67.88
Total:	\$ 10,851.29

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A motion was made by Mary Ann Micheletti and seconded by Duke Levari to pay all bills. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

Old Business: Secretary Michael Burshtin reported that we were denied by FEMA on the AFG grant application for replacement SCBAs. Fire & Safety Services, Ltd, the Pierce fire pumper dealer, issued a repair estimate on October 7 for the engine fire damage on the 2008 Pierce Contender pumper 12-11 of \$9,397.00. Replacement engine wire harnesses would be installed at the Fire House to make the vehicle road worthy, and the vehicle would then be moved to their shop in South Plainfield for completion of repairs. Recent discussions with the insurance adjustor now indicated that they will reimburse us for a majority of the repair costs and were agreeable with the dealership performing the repair. The Commissioners were all in agreement to proceed with the Fire & Safety factory dealership repair of the pumper. While at the shop, they will also be requested to perform the annual vehicle servicing and pump servicing.

New Business: Secretary Michael Burshtin reported that a new annual budget requirement issued by the NJ Department of Community Affairs is that the Fire District must issue an annual resolution regarding Commissioner stipends for Buena Vista Township approval, regardless if the amount is modified or not, and the following resolution was then offered:

Resolution 2021-15: (2022 Commissioner Stipends) - A motion was made by Michael Burshtin and seconded by Mary Ann Micheletti WHEREAS, N.J.S.A. 40A:14-88 states that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix subject to review by the governing body wherein the Fire District is located, and

WHEREAS, the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 has issued its Commissioners an annual stipend for the last several years, and

WHEREAS, the NJ Department of Community Affairs now requires that the Fire District must seek annual approval of elected Commissioner compensation from the municipal governing body regardless of whether the Board is modifying the amount of compensation, and

WHEREAS, the compensation shall be contingent upon the Municipal Governing Body approval,

NOW, THEREFORE BE IT RESOLVED, that the Board of Fire Commissioners of Buena Vista Township Fire District No. 1 hereby continues for 2022 an annual stipend to the members of the Board of \$500 for the Chairman, Secretary and Treasurer and \$250 for the remaining two members of the Board.

BE IT FURTHER RESOLVED that the Secretary of the Fire District is hereby directed to promptly submit a certified true copy of this resolution to the Buena Vista Township committee for review and approval as required under N.J.S.A. 40A:14-88.

Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved.

Treasurer Lynn Burshtin reported that proposals were received for preparation of the 2021 audit and 2022 budget from Matthew J. Preziosi of Preziosi Accounting Services, for the same cost as last year.

Resolution 2021-16: (Auditor) - A motion was made by Michael Burshtin and seconded by Duke Levari to authorize the Treasurer to award a professional services contract without competitive bidding pursuant to N.J.S.A. 40A:11-4 and 40A:11-5(1)(a)(I) to the firm of Preziosi Accounting Services, LLC for the time period of November 2021 until October 2022, for the preparation of the 2021 audit and the 2022 budget, at a cost not to exceed \$4,400.00. Roll Call: L. Burshtin - Yes, M. Burshtin - Yes, Levari, Jr. - Yes, Levari III - Absent, Micheletti - Yes. Motion was approved. The Secretary will arrange for publication of a legal notice of contract award without competitive bidding.

Michael Burshtin reported that Pumper 12-10 had its shore power battery charging system fail, and was taken to Vineland Auto Electric for repair.

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Correspondence: None

Public Comments: None

There being no further business, a motion was made for adjournment by Lynn Burshtin and seconded by Duke Levari. All members present voted in the affirmative. Meeting adjourned at 8:00 PM.

Respectfully Submitted: _____
Michael L. Burshtin
Secretary